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Request for Application | Emergency Nurse Staffing and Placement Services RFA #26-004
ADDENDUM I

To: All Interested Proposers

From: Emergence Health Network, Procurement Team

Date: Sept 21, 2026

Subject: Request for Application Emergency Nurse Staffing and Placement Services RFA #26-004 **Addendum I**

This addendum, containing the following revisions, additions, deletions, and/or clarifications, is hereby made a part of the documents for the above mentioned Request for Application. Proposers shall take this Addendum into consideration when preparing and submitting their response to this solicitation.

To all prospective bidders, please note the following changes and clarifications:

1. Attachment 1 EHN Responses to Vendor Questions received as of September 10, 2026.

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Attachment 1 EHN Responses to Vendor Questions received as of September 10, 2026 Emergence Health Network RFA 26-004 Emergency Nurse Staffing and Placement Services

Question	RFP section number	RFP page number	Request for clarification	EHN Answer
1			What is the intended number of awards (approximate number)?	One
2			What are the estimated funds allocated for this contract?	Not Applicable
3			What is the tentative start date for this engagement?	12/1/2026
4			What is the work location of the proposed candidates?	1601 Yandell Dr (Primary location) 1551 Montana 8500 Boeing Dr. 2400 Trawood Ave
5			Is this a new contract, or are there any incumbents? If there is an incumbent, please provide the incumbent's name and pricing and confirm whether the incumbent is eligible to resubmit the proposal.	New Contract
6			Are there any pain points or issues with the current vendor(s)?	N/A
7			Could you please share the previous spending on this contract, if any?	N/A
8			Is there any mandatory subcontracting requirement for this contract? If yes, is there a specific goal for the subcontracting?	No
9			Can we submit good faith efforts if we are unable to find a subcontractor?	N/A

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10			How many positions were used in the previous contract (approximate)?	N/A
11			How many positions will be required per year or throughout the contract term?	Unknown, depending on business needs
12			If the resources we provide at the time of proposal submission are unavailable at the time of a potential contract award, could vendors replace them with equally qualified resources?	Yes
13			Can we provide hourly rate ranges in the price proposal?	Yes
14			Will the County allow mid-contract price adjustments (e.g., for agency fees or wage rates), and if so, under what conditions?	No
15			If adjustments are permitted, is there a specified mechanism (e.g., annual review, CPI-based increase, or mutual negotiation) that governs such changes?	NA
16			Should the initial proposal reflect fixed pricing for the entire term, or can adjustments be proposed in advance as part of the contract?	Proposal can reflect both pricing options.
17			What are the invoice/payment terms (NET 30, NET 45, etc.) and required invoice fields?	NET 30, ACH Preferred payment method. Required fields: - Invoice date - Dates of services/timesheets - Amounts owed - Vendor name - Address - Phone Number

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18			What are the candidate reporting requirements?	Onsite
19			Is the work entirely onsite, or is there a possibility for remote operations and performance?	Onsite required
20			Are resumes required at the time of proposal submission? If yes, do we need to submit the actual resumes for proposed candidates, or can we submit the sample resumes?	Resumes submitted at the time of the proposal.
21			Could you please provide the list of holidays? Are there any mandated Paid Time Off, Vacation, etc.?	Holidays PTO not provided to contractors. Units do work on Holidays.
22a			The RFA states that a successful proposer may be required to post a payment and/or performance bond and separately lists Bid Bond and Performance & Payment Bond under the insurance requirements. Please confirm whether any bond is required for this Emergency Nurse Staffing and Placement Services RFA.	The performance bond requirement is only for construction related requests. Vendors may disregard this requirement.
22b			Additionally, please confirm whether the required Additional Insured and Waiver of Subrogation provisions must be added to the proposer's insurance coverage and reflected on the Certificate of Insurance (COI).	Yes the Additional Insured and Waiver of Subrogation provisions must be added to the proposer's insurance coverage and reflected on the Certificate of Insurance (COI). The COI will be required once a contract has been signed.
23			Please confirm whether proposers may use their own pricing/rate schedule format, or whether EHN requires proposers to use a specific Pricing Worksheet or prescribed rate format.	Proposers may use their own pricing/rate schedule format.

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24			Also, does EHN require proposers to provide minimum and maximum hourly bill rates, or a specific hourly bill rate for each nursing labor category/position?	Specific hourly bill rate for each nursing labor category/position.
25			Please clarify whether overtime, weekend, holiday, callback, and emergency staffing rates are to be separately priced or included in the standard hourly bill rate.	Separately priced
26			Please clarify whether all credentialing, background checks, fingerprinting, drug screening, OIG/exclusion checks, and related costs must be included in the hourly rate or may be billed separately.	Included in the hourly rate
27			As services will be requested on an as-needed basis, please provide, if available, an estimated annual or monthly nursing staffing volume/hours to assist proposers in developing their pricing.	Not available
28			Please clarify whether the 24/7 requirement means continuous staffing coverage that the vendor must maintain or simply the capability to respond to EHN's staffing requests 24/7.	Ability to respond to staffing requests 24/7
29			Please clarify the typical shift lengths and whether EHN anticipates 8-, 10-, or 12-hour shifts.	12-hour shifts primarily, may have some shifts at 8 hours.
30			Please clarify whether the one-hour emergency response requirement means acknowledgment of the staffing request or submission/presentation of a qualified nurse.	Submission/presentation of a qualified nurse
31			Please confirm whether individual nurse resumes/CVs are required with the initial	At proposal and at the time placement

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			proposal or only when nurses are submitted for placement.	
32			The RFA includes pricing provisions for equipment and merchandise. Please clarify whether any equipment or merchandise is required to be provided by the Contractor under this Emergency Nurse Staffing and Placement Services RFA. If so, please identify the specific equipment/items required.	No specific equipment required.
33			Please clarify whether nurses assigned under this contract will be required to travel between multiple EHN facilities or locations during their assignments. If travel between locations is required, please clarify whether any mileage, travel time, parking, or other travel-related expenses will be reimbursed separately or must be included in the proposed rates.	Will mainly be stationed in one location within the same city, there may be possibility for travel. Please include travel rates in proposal
34			Can you please advise the exact nursing positions you are requesting pricing for? We will be submitting RNs, LPNs, and CNAs, are there and other positions you are interested in?	EHN needs RNs, but will consider LPNs as well. No CMAs.
35			The payments and discounts section references a Pricing Worksheet, but I do not see one included in the RFA documents. PAYMENTS AND DISCOUNTS Successful Respondent shall include in their proposal a payment schedule in accordance with the Pricing Worksheet and the contract resulting from this RFA.	There is no pricing worksheet; that's an oversight. You may provide the pricing in your company's format.

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36			Some of the information included in our response is confidential, such as company personnel information, customer reference names and contact information, financial documents, and our pricing structure and rate schedule. If someone submits a request for this proposal under the Public Information Act, would we be asked to submit a redacted copy at that time, or is there a way to designate these sections as confidential now so they are excluded from disclosure from the start?	Generally, if EHN receives a PIA request for Vendors bids, by law we must inform the Vendor and you have the opportunity to request an Attorney General Opinion as to why the records should not be subject to PIA and therefore should not be disclosed, see Section 552.305 of the Texas Government Code. We would generally wait until the Opinion to submit any information you are contesting.

DocuSigned by:
Kristen Daugherty
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