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# Emergence Health Network

El Paso Center for Mental Health/Intellectual Disabilities

## EMERGENCE HEALTH NETWORK BOARD OF TRUSTEES

### MINUTES

(Audio copy of the meeting is available upon request)

Emergence Health Network Board of Trustees (“EHNBOT”) Meeting

Thursday, March 26, 2020 at 2:04 PM

Central Administration, Boardroom, 201 E. Main St. Ste. 600, El Paso, Texas – held via teleconference

**PRESENT: WILSON, THOMPSON, MYER, D. STOUT, ANNELLO, GOLDFARB, C. STOUT and LIEUTENANT ROMERO**

**ABSENT:**

#### **1. INTRODUCTORY ITEMS**

**A. Call to Order and Certification of a Quorum**

Quorum was certified.

**B. Citizens’ comment**

No members of the public spoke during public comment.

#### **2. CONSENT AGENDA**

**A.** Approve minutes of the Board of Trustees meeting held on February 27, 2020 (reviewed by Executive Committee).

**B.** Adopt National Committee for Quality Assurance (NCQA) Policy (reviewed by Planning and Development Committee).

**C.** Approve and authorize CEO to execute LIDDA Performance Contract budget amendment (reviewed by Finance Committee).

**D.** Approve and authorize CEO to execute contract agreement with FirstNet for cellular communication platform (reviewed by Finance Committee).

**E.** Approve and authorize CEO to execute contract agreement with Netsmart for Cell Track Solution for electronic visit verification (reviewed by Finance Committee).

**F.** Adopt the Chief Financial Officer’s report on EHN financials (reviewed by Finance Committee).

**EHNBOT Action: THOMPSON moved/ MYER seconded to approve consent agenda. Motion Carried (7/0)**

#### **3. REGULAR**

**A. Discuss and take appropriate action and approve and authorize CEO to execute agreement with Sparkrock for Enterprise Resource Planning RFP #19-004 (reviewed by Finance Committee).**

Mr. Rene Navarro presented the following:

An overview of the RFP process to include the initial presentation of the bid to the Finance Committee in January, selection process that included onsite demonstrations and final

recommendation. Cost comparison of the Sparkrock solution compared to EHN's current Datis software and accounting software Tyler AX with an estimated savings of \$249k for the term of the contract. Sparkrock's proposed 10-month implementation plan was provided. Final recommendation from the scoring committee is to purchase the all-in-one Sparkrock platform solution as it meets the RFP intent.

**EHNBOT Action: C. STOUT moved/ ANNELLO seconded to approve and authorize CEO to execute agreement with Sparkrock for Enterprise Resource Planning RFP #19-004. Motion Carried (7/0)**

**B. Discuss and take appropriate action regarding filing a correction deed on the Casa Bagdad property (reviewed by Executive Committee).**

The state is requesting a correction deed to be filed from Life Management Center, Inc. to El Paso MHMR d/b/a Emergence Health Network to begin IDD operations at the Casa Bagdad property.

**EHNBOT Action: ANNELLO moved/ THOMPSON seconded to file a correction deed or other appropriate document to reflect the true ownership on the Casa Bagdad property. Motion Carried (7/0)**

**4. REPORTS AND PRESENTATIONS**

**A. Receive CEO report regarding current EHN crisis operations and financial impact.**

Ms. Kristen Daugherty, CEO provided the following update:

- EHN is in the process of putting together a list of staff to be tested to include name job title, justification and classification

Ms. Ashley Sandoval, Associate CEO provided the following update:

- MH - immediately caseworkers and service coordinators in remote setting expectation to contact all clients within caseload daily via telephone or video conference-working well
- This week 4 of the outpatient programs went remote children's clinic, Trawood, 1551 Montana and Alabama
- Psychiatric services, nursing team therapist, admin support all have the capability to contact clients remote
- Medical team have been trained on video conferencing capabilities
- 1600 Montana operational includes 24/7 crisis services, hotline EOU, mobile outreach ACT team
- Set up with telemedicine at that location for patients that need to be seen
- Signage at each of the locations where EHN has gone remote in order to help direct traffic
- Communicating via Facebook and EHN website and up to date regarding facility information
- Nursing team is offering injections, medication monitoring and lab orders
- IDD team working remote
- Waiver services offered as needed
- Downtown staff working remote
- IT still on site working on getting equipment for staff
- All laptops have the capability to make a phone call

Dr. Marcelo Rodriguez-Chevres, Chief Medical Officer, provided the following updates:

- Jail working well-required volume is being seen
- EHN providers working well

Dr. Carroll Thornburg, Chief Medical Officer, provided the following updates:

- Currently no symptomatic employees

- 1551 Montana operating as usual
  - Trying to limit direct exposure
  - 3 patients have been tested for the virus-all negative
  - Plenty of PPE
  - The area continues to be cleaned

Rene Navarro, Chief Compliance Officer, reported the following update:

- Custodial staff still working
- EOU still functioning and area is kept clean
- Making sure supplies are in stock

Monica Estrada, Controller, provided the following update regarding financial impact:

- Forecasted through the end of March
- Identified 3 areas which will have direct impact
  - Patient Fees
  - Fees for Service-primary verification from commercial services regarding billing for remote services
  - Dayhab currently not operational
- Travel and staff developments have been adjusted
- Loss \$571k compared to budget loss \$317k unfavorable \$207k
- Year to date EHN will break even to budget 2.3/2.4 million
- EHN will work on forecast through end of April
- Cashflow forecast -77 days
- EHN will be receiving additional funding from the state for an amendment

Ms. Chrystal Davis, Chief Clinical Officer provided the following update:

- Diversion staff are continuing to provide services in the community as needed
- For Crisis MCOT EHN is utilizing software to remote into Emergency Rooms and Psychiatric Center
- Dayhab has been shut down with guidance from the state

Ms. Tewiana Norris, Chief Nursing Officer provided the following update nursing staff continue providing support which include:

- Injections
- Medication refills and monitoring
- Labs

## 5. **EXECUTIVE SESSION**

The Board of Trustees went into executive session at 2:55 PM to discuss item 5A. Present at executive session was Joyce Wilson, Dr. Peter Thompson, Dr. Rick Myer, Commissioner David Stout, Representative Alexandra Anello, Tommy Goldfarb, Cindy Stout, Attorney Michael Wyatt, Attorney Anthony Martinez, Lieutenant Romero, Kristi Daugherty (left session at 3:15 pm, returned at 3:27 PM) and Jessika Franco. The board concluded executive session at 3:33 PM.

A. Semi-annual performance review with CEO pursuant to Texas Gov't Code Section 551.074.

## 6. **OPEN SESSION**

A. Discuss and take appropriate action regarding semi-annual performance review with CEO. Discussion had during executive session regarding the strategic planning process resulted in an agreement that the full board would be involved as an entire board. Mr. Joe Naughton-Travers from Open Minds will contact each board member to begin prioritizing and organizing the upcoming planning session. The Human Resources committee will work with EHN staff to bring in recommendations that have financial impact in advanced of the budget process. The Finance Committee will meet in advance of the board and work with staff in

terms of developing the budget for board input prior to the item coming to the board for approval. Due to the current circumstance with COVID-19, community outreach and engagement will be put on hold until further notice. The board has decided not to take action regarding CEO contract allowing renewal for two years at the end of August.

7. **ADJOURNMENT**  
**THE MEETING ADJOURNED AT 3:36 PM.**

Approval Date: 4/30/2020 | 7:43 AM PDT

By: Rick Myer  
Dr. Rick Myer, Board Secretary