



**EXECUTIVE COMMITTEE MEETING
MINUTES**

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| Meeting Title: Executive Committee Meeting | | Meeting Facilitator: Dr. Rick Myer – Board Chair |
| Date: 8/20/2021 | Time: 11:05 AM | Location: One San Jacinto Plaza 201 E Main Suite 600 – Microsoft Teams |
| Note Taker: Jessika Franco | | |
| Present: Dr. Rick Myer, Joyce Wilson, Tommy Goldfarb, Representative Aleksandra Anello, Kristi Daugherty, Ashley Sandoval, Carlos Ortiz, Rene H., Tewiana Norris, Chrystal Davis and Attorney Michael Wyatt | | |
| Not Present: | | |

| ITEM | TOPIC | DESCRIPTION/CONCLUSION | REQUIRED ACTIONS | ASSIGNMENT OF RESPONSIBILITY | DATE FOR COMPLETION |
|------|--|--|--|------------------------------|---------------------|
| I. | Approval of July 16, 2021 Executive Committee Meeting Minutes | Minutes for July Executive Committee were reviewed and approved | Include in board link | Jessika Franco | |
| II. | Review July 22, 2021, August 3, 2021 and August 5, 2021 Board of Trustees Meeting Minutes | Minutes for the June and August Board of Trustees meetings were reviewed | Item forwarded to the Board for approval | Jessika Franco | |
| III. | CEO report regarding EHN operation | <p>Kristi Daugherty, CEO reported the following:</p> <ul style="list-style-type: none"> EHN continues to provide in person services; minimal client issues regarding mask mandate. Clients will be offered a surgical mask in the event they do not have one. All-staff messaging was sent regarding the mask mandate. Cloth masks will not be allowed. Staff will be provided with resources on how to obtain a booster vaccine. Working with Genoa Pharmacy to assist with vaccinating the group home clients. EHN had an unannounced visit from the DEA resulting in modifications being made to the handling of controlled substances | Provide an update to the full board on DEA visit | Kristi Daugherty | |

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| | | <ul style="list-style-type: none"> ○ DEA’s recommendation is to tighten up current processes in place. EHN is waiting on two items which are being referred to as a Memorandum of Agreement (MOA) that will layout violations/findings which will provide an opportunity to respond (corrective action) in a formal document. Pending a hearing on Aug. 30th with Dr. Thornburg. ● EHN received an 1115 payment resulting in \$5 million for July | | | |
| IV. | Board Development Training | <ul style="list-style-type: none"> ● Joe from Open Minds will not be able to provide in-person training but offering a remote option ● Committee recommendation to have another Open Minds member provide training in person | Training will be postponed; alternate dates will be proposed | | |
| V. | FY22 Budget Update | <ul style="list-style-type: none"> ● EHN received last minute notification from CMS that the direct payment model was not going to be approved for FY22 <ul style="list-style-type: none"> ○ Budget was amended to reflect the removal of over \$2 million from the directed payment ○ 1115 Waiver was increased in the event the state of Texas and CMS decides to approve: pending final approval ○ A reduction in expenses were made which include travel, legal fees and staff salary increases per board member recommendations ○ General fund summary has been updated to reflect the new amount | <p>Recommendation made to provide an update of the Disney training deliverables at HR Committee</p> <p>General fund summary will be included as backup on board link; once the budget is approved by the full board the complete budget packet will be provided to all board members</p> | | |
| VI. | FY21 Strategic Plan update | <ul style="list-style-type: none"> ● Cover letter and spotlight report was provided to the full board for review and for approval at next week’s Board meeting | An overview of the strategic plan completion will be | Kristi Daugherty | |

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| | | <ul style="list-style-type: none"> The FY22 strategic plan will be provided to all board committees in September and for final approval at the September Board Meeting. EHN is proposing to rollout out the call center buildout in the next fiscal year due to contractor availability and materials due to covid | presented to the full board | | |
| VII. | Review Board Agenda | Committee reviewed and provided feedback on the composition of the Board agenda for August 26, 2021. | Remove financials item under consent DEA visit, Board Development Training and 1115 payment update/CEO report | Dr. Rick Myer | |
| Executive Session | | | | | |
| I. | Consultation with attorney regarding litigation filed in El Paso County under CAUSE NO. 2021DCV2075 pursuant to Texas Gov't Code Section 551.071 | No action was taken | | | |
| II. | Discuss and take appropriate action regarding CEO evaluation, FY2021 goals and incentive compensation pursuant to Texas Gov't Code Sec. 551.071 | No action was taken | | | |

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| III. | Adjournment | 12:04 pm | | | |
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