



**EXECUTIVE COMMITTEE MEETING  
MINUTES**

<b>Meeting Title:</b> Executive Committee Meeting		<b>Meeting Facilitator:</b> Dr. Rick Myer – Board Chair
<b>Date:</b> 7/16/2021	<b>Time:</b> 11:05 AM	<b>Location:</b> One San Jacinto Plaza 201 E Main Suite 600 – Microsoft Teams
<b>Note Taker:</b> Jessika Franco		
<b>Present:</b> Dr. Rick Myer, Joyce Wilson, Tommy Goldfarb, Representative Aleksandra Anello, Kristi Daugherty, Carlos Ortiz, Rene H., Tewiana Norris, Chrystal Davis, Juan Gonzalez and Attorney Michael Wyatt		
<b>Not Present:</b> Ashley Sandoval		

ITEM	TOPIC	DESCRIPTION/CONCLUSION	REQUIRED ACTIONS	ASSIGNMENT OF RESPONSIBILITY	DATE FOR COMPLETION
I.	<b>Approval of June 18, 2021 Executive Committee Meeting Minutes</b>	Minutes for June Executive Committee were reviewed and approved	Include in board link	Jessika Franco	
II.	<b>Review June 24, 2021 Board of Trustees Meeting Minutes</b>	Minutes for the June Board of Trustees meeting were reviewed	Item forwarded to the Board for approval	Jessika Franco	
III.	<b>CEO report regarding EHN operation</b>	<p>Kristi Daugherty, CEO reported the following:</p> <ul style="list-style-type: none"> <li>• The General Fund and Divisional budgets have been reviewed by the Finance Committee <ul style="list-style-type: none"> <li>○ 1.1 million budgeted to address salary recommendations from the MAG study</li> <li>○ Living wage – lowest paid hourly employee is \$10.77 in March 2021 and increased to \$11.31. The MAG study recommendation will increase it to \$11.99.</li> </ul> </li> <li>• Extending 100% bridge back to September 1<sup>st</sup> to explore hybrid models and policies and procedures that need to be put in place. Reaching out to Workforce Solutions and HUB</li> </ul>	Recommendation to generate an analysis of the living wage compression impact	Kristi Daugherty	

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		<p>for recommendations. EHN will not have 100% remote positions.</p> <ul style="list-style-type: none"> <li>• EHN call center lease amendment at Franklin Mountain will extend for three years. Tenet improvement was increased which will cover the entire buildout of the call center and HR modifications.</li> <li>• Annual CEO Employee Forum videos were presented to the committee. Forum will be held virtual.</li> </ul>			
<b>IV.</b>	<b>FY22 Budget Update</b>	<p>Carlos Ortiz reported the following:</p> <ul style="list-style-type: none"> <li>• Significant variance in travel but similar to FY20 budget; two Annual Texas Council Conferences are being held in November 2021 and June 2022. All board members are budgeted.</li> <li>• Budget planning is working well</li> <li>• Revenue projections are favorable; clinical vacancies are being budgeted to current need</li> <li>• Electronic budget packet will consist of the general fund, divisional budgets and cost center by program that will include FTE count, vacancies, division and executive summary, YTD comparison, highlights from FY20 and FY21 and variance explanations.</li> <li>• Finalizing staff recommendations on salaries</li> </ul>			
<b>V.</b>	<b>FY21 Strategic Plan update</b>	<ul style="list-style-type: none"> <li>• Plan was reviewed, all objectives on track for completion</li> <li>• Proposing to present the final FY21 strategic plan to the August Board meeting. Present FY22 plan to all board committees and final approve at the September Board Meeting.</li> </ul>	Reach out to Open Minds to generate a survey tool for the board members to complete after the Board Development Training in August.	Kristi Daugherty	
<b>VI.</b>	<b>Review Board Agenda</b>	Committee reviewed and provided feedback on the composition of the Board agenda for June 22, 2021.	Lease amendment item/regular	Dr. Rick Myer	

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			Retention bonus rollout, budget update, Housing Authority Partnership project update/CEO report		
			HR Board committee update item/reports and presentations		
<b>Executive Session</b>					
<b>I.</b>	<b>Consultation with attorney regarding litigation filed in El Paso County under CAUSE NO. 2021DCV2075 pursuant to Texas Gov't Code Section 551.071</b>	No action was taken			
<b>II.</b>	<b>Adjournment</b>	11:58 am			