



**EXECUTIVE COMMITTEE MEETING  
MINUTES**

<b>Meeting Title:</b> Executive Committee Meeting		<b>Meeting Facilitator:</b> Dr. Rick Myer – Board Chair
<b>Date:</b> 4/13/2021	<b>Time:</b> 10:02 AM	<b>Location:</b> One San Jacinto Plaza 201 E Main Suite 600 – Microsoft Teams
<b>Note Taker:</b> Jessika Franco		
<b>Present:</b> Dr. Rick Myer, Joyce Wilson, Representative Alessandra Anello, Tommy Goldfarb, Kristi Daugherty, Ashley Sandoval, Rene Hurtado, Rene Navarro, Carlos Ortiz, Attorney Michael Wyatt and Attorney Anthony Martinez		
<b>Not Present:</b>		

ITEM	TOPIC	DESCRIPTION/CONCLUSION	REQUIRED ACTIONS	ASSIGNMENT OF RESPONSIBILITY	DATE FOR COMPLETION
I.	<b>Approval of March 19, 2001 and April 1, 2021 Executive Committee Meeting Minutes</b>	Minutes for March and April Executive Committee were reviewed and approved	Include in board link	Jessika Franco	
II.	<b>Review March 25, 2021 Board of Trustees Meeting Minutes</b>	Minutes for the March Board of Trustees meeting were reviewed	Item forwarded to the Board for approval	Jessika Franco	
III.	<b>CEO report regarding EHN operation</b>	<p>Mr. Rene Navarro, CCO presented the following:</p> <ul style="list-style-type: none"> <li>• EHN prepared a phased in strategy Bridge Back Plan that consist of the following:               <ul style="list-style-type: none"> <li>○ Pandemic response guidelines and emergency management sources following CDC and FDA guidelines</li> <li>○ Allocation and management of resources that include PPE, physical space changes in workplace and policy and procedural alignment to COVID and Infection Control plans</li> <li>○ Awareness and continued learning. Train caseworkers to remain safe when delivering care to consumers at home, public spaces and clinical site</li> </ul> </li> </ul>	Recommendation to begin marketing for online programming	Kristi Daugherty	

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		<ul style="list-style-type: none"> <li>• Phased in approach to achieve 100% Bridge Back by August 1, 2021 including a 30-day window to allow any corrective or preventative actions to the plan by the end of the fiscal year.</li> <li>• Internal committee structure driving this plan includes Infection Control and COVID workgroup/subcommittee; weekly updates are given at the chief huddle meetings</li> <li>• The clinical workforce has been operating at a hybrid model for over a year. Staff capacity is increased as needed to include staggered shifts.</li> <li>• Internal testing is being administered; 75% current vaccination rate</li> </ul>			
<b>IV.</b>	<b>FY21 Strategic Plan update</b>	<p>Ms. Kristi Daugherty, CEO presented the following:</p> <ul style="list-style-type: none"> <li>• EHN Communication Call Center – spaced has been leased at 201 E. Main for the Purchasing department and Call Center</li> <li>• Strategic initiative to implement call center by end of the fiscal year which consists of the following: centralized call and registration, crisis line, onsite Nurse, technology for live data display and emergency room monitoring (EDO)</li> <li>• Rent cost was budgeted in current budget year; Capital request out of reserves consist of \$745k which includes technology, furniture, TI and the expansion of the HR lobby to allow for more space.</li> <li>• EHN will receive 3.5 million dollars more than budget on 1115 Waiver</li> </ul>	EHN Communication Call Center cost will be presented to Finance Committee and the full board	Kristi Daugherty	
<b>V.</b>	<b>Review Board Agenda</b>	Committee reviewed and provided feedback on the composition of the Board agenda for April 22, 2021.	Bridge Back Plan will be reported under CEO report	Dr. Rick Myer	
<b>Executive Session</b>					
<b>I.</b>	<b>Discussion regarding Board Member comments regarding CEO</b>	The committee went into executive session at 10:26 AM. Present at executive session: Dr. Rick Myer, Joyce Wilson, Representative	No action was taken	Michael Wyatt	

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		Alexsandra Anello, Tommy Goldfarb and Jessika Franco. The committee concluded executive session at 10:52 AM.			
<b>II.</b>	<b>Discuss and take appropriate action regarding Board Member comments regarding CEO</b>	No action was taken	No action was taken	Michael Wyatt	
<b>III.</b>	<b>Adjournment</b>	10:54 AM			