



**FINANCE AND EXECUTIVE COMMITTEE MEETING  
MINUTES**

<b>Meeting Title:</b> Finance and Executive Committee Meeting		<b>Meeting Facilitator:</b> Jacob Cintron, Board Chair
<b>Date:</b> 11/15/2018	<b>Time:</b> 3:32 PM	<b>Location:</b> Chase Tower 201 E Main – Board Room
<b>Note Taker:</b> Oswaldo Del Rio		
<b>Present:</b> Jacob Cintron, Board Chair, Commissioner David Stout, Vice Chair, Joyce Wilson, Board Member, David Driscoll, Board Member, Kristi Daugherty, CEO, Fred Green, Legal Counsel, Matt Zabolotny, Interim CFO, Ashley Sandoval, Associate CEO, Chrystal Davis, Chief Clinical Officer, Tewiana Norris, Chief Nursing Officer, Rene Hurtado, Chief of Staff, Juan Gonzalez, Chief Information Officer, Oswaldo Del Rio, Exec. Asst. to CFO.		
<b>Not Present:</b>		

ITEM	TOPIC	DESCRIPTION/CONCLUSION	REQUIRED ACTIONS	ASSIGNMENT OF RESPONSIBILITY	DATE FOR COMPLETION
A.	<b>Approve October 18, 2018 Finance and Executive Meeting Minutes</b>	Minutes for the October Finance and Executive Committee meetings were reviewed and approved.	Item forwarded to the Board for approval.	Oswaldo Del Rio	
B.	<b>Approve October 25, 2018 Board of Trustee Meeting Minutes</b>	Minutes for the October Board of Trustees meetings were reviewed and approved	Item forwarded to the Board for approval in Consent agenda	Jessika Franco	
C.	<b>Presentation of a CEO Report regarding EHN Operations</b>	Ms. Daugherty report:  CIT update <ul style="list-style-type: none"> <li>• CIT contract is moving now with the City of El Paso. EHN asked the city to commit for continued funding for 3 years and the city stated they cannot commit to a dollar amount due to how they budget annually.</li> <li>• There was an agreement on sustainability added to</li> </ul>	No action	Kristi Daugherty	

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		<p>the contract and the city also agreed to place an item related to CIT in their annual budget for the term of the contract.</p> <ul style="list-style-type: none"> <li>The agreement will go to City Council for review and approval in December.</li> </ul>			
D.	<p><b>Discussion on Emergence Health Network Financials for October 2018.</b></p>	<p>Mr. Matt Zabolotny provided the following information:</p> <ul style="list-style-type: none"> <li>EHN's Balance Sheet reflects \$12.3 Million in cash which is up from previous month due receiving the quarterly payment from the state.</li> <li>The A/R is down 5.2% from previous month due to efforts to clean up the A/R accounts.</li> </ul> <p>Ms. Wilson asked if contract agencies are current in paying EHN.</p> <p>Ms. Daugherty responded that the State is behind in paying for MAC revenue and the County is behind a month on the Jail contract.</p> <p>Ms. Wilson asked to provide backup on contract agencies that are behind in payments to EHN for the following committee meeting.</p> <ul style="list-style-type: none"> <li>For the month of October, revenues are down by \$480K largely due to an overstatement in revenue for about \$200K in September due to a system error in the Alternatives program. This amount was reversed in October.</li> <li>The Other category also reflects a positive variance of \$50K due to the new method used for Bad Debt.</li> <li>In Expenses the agency has a positive variance in</li> </ul>	<p>Item forwarded to the Board for approval in Consent Agenda.</p>	<p>Matt Zabolotny</p>	