



Emergence Health Network

El Paso Center for Mental Health/Intellectual Disabilities

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ADDENDUM

To: All Interested Proposers

From: Diana Billingsley

Date: December 18, 2017

Subject: **Compensation Study Consultant Services RFP #18-002 Addendum II**

This addendum, containing the following revisions, additions, deletions, and/or clarifications, is hereby made a part of the documents for the above mentioned Request for Proposal. Proposers shall take this Addendum into consideration when preparing and submitting their response to this solicitation.

To all prospective bidders, please note the following changes and clarifications:

1. There is a scheduled conference call for all vendors interested in attending to ask any questions:

DECEMBER 21, 2017 at 9:30 a.m. (MT) to 10:00 a.m. (MT)

Please call 1-866-528-2256 Access Code: 2685928

2. This addendum includes responses to all questions submitted as of December 18, 2017.

Except as otherwise stated below and by any previous and subsequent Addenda, the above referenced Request for Proposal ("RFP"), remains unchanged. Furthermore, this Addendum is hereby made part of the contract documents.

Do not contact the requesting department or any individual who may recommend or grant an award. Any questions or additional information required by interested vendors must be emailed to: bidquestions@ehnel Paso.org. Solicitation number and title must be on the "Subject Line" of the email. Attempts to circumvent this requirement may result in rejection of the proposal as non-compliant.

RFP No. 18-002
Compensation Study Consultant Services
Q&A

The queries raised by the bidders via subsequent emails up till December 18, 2017 and clarifications with regard to bid documents for the procurement of Lab Services are given as under:

Question Raised	Reply/Clarification
<i>Will you potentially accept a Q&A call with our team or do all questions need to be sent via email to this email address?</i>	All questions have to follow the set process established within the RFP, however, we will schedule an invitation for a Q&A with all interested vendors. Please see information above.
<i>Is there a preferred timeline for completion of your project?</i>	EHN hopes to initiate the process in the first quarter of the year with an estimated completion middle to late second quarter.
<i>Who would be project manager for Emergence Health Network?</i>	Rene Hurtado
<i>Has a budget been established for this project, and if so, can you indicate an amount or expected range of cost?</i>	EHN is seeking the best value proposal for this project and has not set a specific budget for this project; the responses will help develop EHN's budget for this project.
<i>Were any bids received in reference to the initial RFP that was due in November 2017?</i>	No responses were received for the RFP issued in November 2017.

In case of any further information/clarification, they may send email and ask through bidquestions@ehnel Paso.org, individual visits are not entertained before December 22, 2017.