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Sheriff's Department



Emergence Health Network

El Paso Center for Mental Health/Intellectual Disabilities

EMERGENCE HEALTH NETWORK BOARD OF TRUSTEES

MINUTES

(Audio copy of the meeting is available upon request)

Emergence Health Network Board of Trustees (“EHNBOT”) Meeting
Thursday, September 24, 2020 at 3:35 PM
Central Administration, Boardroom, 201 E. Main St. Ste. 600, El Paso, Texas – held via Microsoft Teams/Onsite
PRESENT: WILSON, THOMPSON, D. STOUT, GOLDFARB, MYER and C. STOUT
ABSENT: ANNELLO and LIEUTENANT ROMERO

1. INTRODUCTORY ITEMS

A. **Call to Order and Certification of a Quorum**

Quorum was certified.

B. **Citizens’ comment**

No members of the public spoke during public comment.

2. CONSENT AGENDA

- A. Approve minutes of the Board of Trustees meeting held on August 27, 2020 (reviewed by Executive Committee).
- B. Adopt the Privacy Policy (reviewed by Planning and Development Committee).
- C. Adopt the Community Health Workers Policy (reviewed by Planning and Development Committee).
- D. Adopt the 87th Texas Legislative Session Agenda (reviewed by Planning and Development and Executive Committee).
- E. Adopt the Quality Policy and Continuous Improvement Plan (reviewed by Executive Committee).
- F. Approve and authorize disposition of EHN surplus personal property (reviewed by Finance Committee).
- G. Approve and authorize 725 S. Mesa Hills lease extension and approve and authorize CEO to execute agreement between Astur Inc. D/B/A Park West and El Paso MHMR D/B/A Emergence Health Network (reviewed by Finance Committee).
- H. Adopt the Chief Financial Officer’s report on EHN financials (reviewed by Finance Committee Chair).

EHNBOT Action: THOMPSON moved/ GOLDFARB seconded to approve consent agenda. Motion Carried (6/0)

3. REGULAR

- A. Discuss and take appropriate action regarding the Local Provider Network Development (LPND) and Consolidated Local Service Plan (CLSP) (reviewed by Planning and Development).

Rene Hurtado, Chief of Staff reported the following:

EHN is required to submit the LPND and CLSP plan to the state every two years. The purpose of these plans is to develop a structured process for planning and organizing the delivery of local mental health services for the next two years as required by the performance contract with Texas Health and Human Services Commission. Major changes consist of the inclusion of Crisis Intervention Team and EHN's expansion in substance use and primary care.

EHNBOT Action: THOMPSON moved/ C. STOUT seconded to approve the Local Provider Network Development and Consolidated Local Service Plan. Motion Carried (6/0)

- B. Discuss and take appropriate action regarding 8139 Beatrix lease and approve and authorize CEO to execute agreement between John Falvey, of El Paso County, Texas, and El Paso MHMR/D/B/A Emergence Health Network (reviewed by Finance Committee).

Property will be used for fleet and maintenance. Lease agreement is for five years. Lease was budgeted for fiscal year 2021.

EHNBOT Action: GOLDFARB moved/ THOMPSON seconded to approve the 8139 Beatrix lease and authorize CEO to execute agreement. Motion Carried (5/0)

- C. Discuss and take appropriate action regarding Varay Contract and approve and authorize CEO to execute contract (reviewed by Finance Committee).

EHN is requesting to extend the agreement with Varay who has been providing firewall management and monitoring. Contract agreement is for an additional three years. Cost of extension was budgeted for fiscal year 2021.

EHNBOT Action: GOLDFARB moved/ THOMPSON seconded to approve the extension service agreement with Varay Systems, LLC and authorize CEO to execute agreement. Motion Carried (6/0)

- D. Discuss and take appropriate action regarding Human Resources Procedures Manual (reviewed by Human Resources Committee).

Rene Hurtado, Chief of Staff reported the following:

Human Resources Manual was discussed in detail at the Human Resources Committee with no additional recommendations and approved by the full board. The manual is a live document.

EHNBOT Action: THOMPSON moved/ C. Stout seconded to approve the Human Resources Procedures Manual. Motion Carried (6/0)

- E. Discuss and take appropriate action regarding FY2021-2023 Strategy Implementation Plan (reviewed by Executive Committee).

Kristi Daugherty, CEO reported the following:

EHN worked with Open Minds to complete the three-year strategy implementation plan. Comments from board members were received and addressed. Edits made to the plan consist of:

- Replaced the word college with institute

- Strategic Initiative #1C - included an internal training component for EHN staff and a second for external training opportunities
- Strategic Initiative #3C – deleted the training reference as this goal is aligned to clinical services development
- Strategic Initiative #5 – recommendation made for the Executive Committee to propose a list of board development topics and CEO and staff will assist with finding trainers/facilitators.

EHNBOT Action: GOLDFARB moved/ THOMPSON seconded to approve the FY2021-2023 Strategy Implementation Plan. Motion Carried (6/0)

- F. Discuss and take appropriate action regarding FY2021 Strategic Plan (reviewed by all committees).

Kristi Daugherty, CEO reported the following:

Ms. Daugherty reviewed the FY2021 Strategic Plan highlighting the areas of focus under each objective. The five objectives consist of 1. Service Excellence 2. Family-Centered, Holistic Care 3. Visionary, Advocate and Community Partnered 4. Service Expansion and 5. Governance and Leadership. The FY21 plan was reviewed by Planning and Development, Finance, Human Resources and Executive Committee.

EHNBOT Action: GOLDFARB moved/ THOMPSON seconded to approve the FY2021 Strategic Plan. Motion Carried (6/0)

4. **REPORTS AND PRESENTATIONS**

A. **Receive CEO report regarding current EHN crisis operations and financial impact**

Kristi Daugherty, CEO reported the following:

- Reviewed EHN Balance Scorecard highlighting the following quadrants Financial, Client Care, Organizational Learning and Quality and Safety Care.
- CEO was appointed to the Board of the Institute for Behavioral Healthcare Improvement to assist with improving behavioral health response and coordinating with emergency rooms/departments across the nation.
- Crisis Response Data – CIT encounters totaling 2,002 which are above the projected target, MCOT/Walk-in traffic numbers were down in April. Hotline calls encountered a spike in May. EOU admissions totaling 525 in fiscal year 2019; 298 for the last six months in fiscal year 2020.
- Bridge back plan – EHN is in the 3rd phase which involves the utilization of management that has been trained to facilitate the bridge back for their respective employees. Employees will be grouped in A, B and C fashion. Each group will go through a series of phases which begins with getting tested for COVID along with several administrative tasks.
- Drive thru flu vaccines were administered at 1600 Montana for EHN employees and their dependents totaling 226.

5. **EXECUTIVE SESSION**

The Board of Trustees went into executive session at 4:38 PM to discuss item 5A. Present at executive session: WILSON, THOMPSON, MYER, D. STOUT, GOLDFARB, C. STOUT, Attorney Anthony Martinez and Attorney Michael Wyatt. The board concluded executive session at 5:38 PM.

- A. Discuss CEO evaluation, compensation and incentive pay pursuant to Texas Gov't Code Section 551.074.

6. **OPEN SESSION**

- A. Discuss and action related to CEO evaluation, compensation and incentive pay.
EHNBOT Action: THOMPSON moved/ C. STOUT seconded to approve FY2020 CEO evaluation, incentive pay and the completion of goals outlined during the executive session discussion. Motion Carried (5/0)

7. **ADJOURNMENT**
THE MEETING ADJOURNED AT 5:41 PM.

Approval Date: 10/24/2020 | 9:56 AM PDT _____

By: DocuSigned by: *Rick Myer* _____
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Dr. Rick Myer, Board Secretary