



**FINANCE AND EXECUTIVE COMMITTEE MEETING
MINUTES
November 21, 2019**

Meeting Title: Finance and Executive Committee Meeting		Meeting Facilitator: David Driscoll – Board Chair
Date: 11/21/2019	Time: 3:04 PM	Location: One San Jacinto Plaza 201 E Main Suite 600 – Board Room
Note Taker: Oswaldo Del Rio		
Present: David Driscoll, Board Chair, Commissioner David Stout, Board Vice Chair, Dr. Peter Thompson, Board Secretary, Thomas Goldfarb, Board Member, Joyce Wilson, Board Member, Kristen Daugherty, CEO, Anthony Martinez, Legal Counsel, Ashley Sandoval, Associate CEO, Rene Hurtado, Chief of Staff, Rene Navarro, Chief Compliance Officer, Tewiana Norris, Chief Nursing Officer, Chrystal Davis, Chief Clinical Officer, Juan Gonzalez, Chief Information Officer, Monica Estrada, Controller, Oswaldo Del Rio, Exec. Asst. to CFO, Jessika Franco, Exec. Asst. to CEO.		
Not Present:		

ITEM	TOPIC	DESCRIPTION/CONCLUSION	REQUIRED ACTIONS	ASSIGNMENT OF RESPONSIBILITY	DATE FOR COMPLETION
I.	Approve October 17, 2019 Finance and Executive Meeting Minutes	Minutes for the October Finance and Executive Committee meetings were reviewed and approved.	Item forwarded to the Board for approval.	Oswaldo Del Rio	
II.	Approve October 24, 2019 Board of Trustees Meeting Minutes	Minutes for the October Board of Trustees meetings were reviewed and approved.	Item forwarded to the Board for approval.	Jessika Franco	
III.	Presentation of a CEO Report regarding EHN Operations	Ms. Kristi Daugherty reported: At the Board meeting she will provide an update on: <ul style="list-style-type: none"> • Crisis Response Report • Paso Del Norte Health Foundation 5-year update on TriWest Report • LMHA role in the community and in a disaster • Collaboration in the Community report 	No action	Kristi Daugherty	

IV.	Discussion on Emergence Health Network Financials for September 2019.	<p>Ms. Estrada provided the following information:</p> <p>October 2019:</p> <ul style="list-style-type: none"> • EHN’s Balance Sheet reflects \$13.5 Million in cash. Also \$16.4 Million in Accounts Receivable that include our annual contracts for HHSC. • For the month of October revenues are down by \$780K largely due to General Revenue lower than budgeted by \$827K. • In Expenses the agency had a positive variance of \$415K largely due to Salaries and Benefits and Contracts. • Net Revenue over Expenses for the month came in at a gain of \$103K with a positive variance over budget of \$388K. • The Cash Flow forecast was updated and presented. • Financial Ratios were updated and presented • Health Fund came in at a positive of \$140K for October. 	Item forwarded to the Board for approval in Consent Agenda.	Matt Zabolotny	
V.	CLOIP Budget Amendment	<p>Mrs. Chrystal Davis provided the following information:</p> <ul style="list-style-type: none"> • The state has provided EHN with a new contract that reflects a decrease in CLOIP funding of \$23,202.56. • Ms. Davis stated that services will be affected. 	Item forwarded to the Board for approval in Consent Agenda.	Chrystal Davis	
VI.	HHSC – LIDDA Contract	<p>Mrs. Chrystal Davis provided the following information:</p> <ul style="list-style-type: none"> • The state has provided EHN with the new LIDDA contract that includes the updated FY20 Funding Allocation Schedule • The increase in General Funds dollars is of \$9,074 	Item forwarded to the Board for approval in Consent Agenda.	Chrystal Davis	
VII.	HHSC – Amendment No.1	<p>Mrs. Ashley Sandoval provided the following information:</p> <ul style="list-style-type: none"> • The contract amendment added funding to several programs totaling \$1.6M. • The contract also increased our client target population by 940 clients with 807 Adult and 133 Children/Adolescent. • The programs Ms. Sandoval reviewed were: <ul style="list-style-type: none"> ○ A01 - Performance Contract Notebook ○ A07 - Private Psychiatric Beds 	Item forwarded to the Board for approval in Consent Agenda	Ashley Sandoval	

		<ul style="list-style-type: none"> ○ Attachment A24 - HB 19 - Education Service Center Based Non-Physician Mental Health Professional ○ A25 - Post-Discharge Medications for Civil Commitment. <ul style="list-style-type: none"> ● The New Statement of Work Value is \$38,048,034 for FY20-21 			
VIII.	FY 2020 Strategic Plan	<p>Ms. Kristi Daugherty reported:</p> <ul style="list-style-type: none"> ● Kristi reviewed and provided an update on the items related to Finance and Executive. 	No Action	Kristi Daugherty	
IX.	Review Board Agenda	The Committee reviewed and provided feedback on composition of the Board Agenda for December 12, 2019.	No Action	Jessika Franco	
Executive Session					
X.		No Executive Session Items			
XI.	Adjournment	3:40 PM			