



Community Educator

Job Code: CE - 112
Revision Date: Dec 21, 2018

Salary Range:
\$16.71 - \$27.34 Hourly
\$1,336.80 - \$2,187.20 Biweekly
\$34,763.00 - \$56,869.00 Annually

FLSA: Non-Exempt

Overview

We are an agency committed to innovative behavioral health services in trauma-informed care that promote healing and recovery to instill a sense of empowerment and foster a lifelong sense of resilience.

General Description

The purpose of this job is to market, develop, and train community partners and residents on the EHN community education program. Supports the continual improvement of training materials and implementation with a strong emphasis on Mental Illness and Intellectual/Developmental Disabilities. In coordination with the Manager of Community Education and in line with the Paso Del Norte Mental Health Literacy guidelines.

This class works under general supervision, independently developing work methods and sequences.

Duties and Responsibilities

The functions listed below are those that represent the majority of the time spent working in this position. Management may assign additional functions related to the type of work of the position as necessary.

- Delivers face to face trainings of the community education programs to community partners and residents.
- Develops and maintains course titles, material, scripts, audio visual support, and writing/editing course descriptions.
- Evaluates the educational needs of a multi-faceted community and customizes the educational program to fit community needs. Developing and designing learning solutions which includes blended approach to learning such as didactic, coaching, classroom training, role-plays, scenario-based training, action or e-learning.
- Develops and delivers clinical and health related accurate and culturally appropriate curricula to residents and community agencies to include: law enforcement, first responders, and educators.
- Ability to provide presentations to audiences for up to 100 individuals
- Provides records to Manager of Community Education, to include enrollments, sign in sheets, evaluations, and class success rates for monitoring, data collection, and data reporting.

- Maintains a course schedule to ensure compliance with National Council and Paso del Norte targets.
- Presents and facilitates skill development courses in response to identified skills/informational gaps for continuous skill development and education building.
- Serves as a resource and advocate for effective health education and services. Provides guidance and advocacy for continuous staff and instructor development.
- Develops positive working relationships with community partners and interacts with stakeholders regarding planning, coordination and requesting services.
- In collaboration with the Manager of Community Education, provides input to the departmental marketing plan. Promotes classes and programs; including market research, surveys, and publicity.
- Represents EHN in the local professional community and statewide; may serve on committees to do outreach.
- Performs other related duties as assigned.

Minimum Education and Experience Requirements

Requires a Bachelor's Degree in Education, Health or Human Services, Psychology, Social Services, Behavioral Health, Rehabilitation or related field supplemented by two (2) years of experience in education or closely related field; or possession of any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities.

Experience with trauma-informed services; cognitive behavioral therapies, including DBT; and motivational therapies including the use of incentives, preferred.

Required Knowledge and Abilities

Knowledge of trauma-informed theories, principals, and practices (includes multi-faceted understanding of concepts such as community trauma, intergenerational and historical trauma, parallel processes, and universal precautions), preferred.

Physical Demands

Performs sedentary work that involves walking or standing some of the time and involves exerting up to 10 pounds of force on a regular and recurring basis or sustained keyboard operations.

Unavoidable Hazards (Work Environment)

- None

Special Certifications and Licenses

- Mental Health First Aid Instructor Certification preferred.
- Must possess and maintain a valid state Driver's License with an acceptable driving record.
- Must be able to pass a TB, criminal background and drug screen.

Americans with Disabilities Act Compliance

Emergence Health Network is an Equal Opportunity Employer. ADA requires Emergence Health Network to provide reasonable accommodations to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management.

Other Job Characteristics

- Staffing requirements, including criteria that staff have diverse disciplinary backgrounds, have necessary State required license and accreditation, and are culturally and linguistically trained to serve the needs of the clinic's patient population.
- Credentialed, certified, and licensed professionals with adequate training in person-centered, family centered, trauma informed, culturally-competent and recovery-oriented care.

Note: This Class Description does not constitute an employment agreement between the Emergence Health Network and an employee and is subject to change by the Emergence Health Network as its needs change.