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Emergence Health Network

El Paso Center for Mental Health/Intellectual Disabilities

EMERGENCE HEALTH NETWORK BOARD OF TRUSTEES

MINUTES

(Audio copy of the meeting is available upon request)

Emergence Health Network Board of Trustees (“EHNBOT”) Meeting

Thursday, February 28, 2019 at 3:32 PM

Central Administration, Boardroom, 201 E. Main St. Ste. 600, El Paso, Texas

PRESENT: DRISCOLL, MYER, WILSON, THOMPSON, ANNELLO and GOLDFARB (3:36PM)

ABSENT: STOUT

1. INTRODUCTORY ITEMS

A. **Call to Order and Certification of a Quorum**

Quorum was certified.

B. **Citizens’ comment**

No members of the public spoke during public comment.

2. CONSENT AGENDA

A. Approve minutes of the Board of Trustees meeting held on January 24, 2019 (reviewed by Finance/Executive Committee).

B. Approve minutes of the Board of Trustees meeting held on February 8, 2019 (reviewed by Finance/Executive Committee).

C. Adopt Crisis Intervention Team Policy (Strategic Initiative 3B, reviewed by Planning & Development Committee).

EHNBOT Action: THOMPSON moved/WILSON seconded to approve Consent Agenda. Motion Carried (5/0)

3. REGULAR AGENDA

A. **Discuss and take appropriate action regarding the Supportive Housing Rental Assistance Project (Strategic Initiative 5B, reviewed by Finance/Executive Committee).**

This is a budget amendment in the amount of \$230k. This program provides rental and utilities assistance and case management support services for one year.

EHNBOT Action: WILSON moved/THOMPSON seconded to approve budget amendment for Supportive Housing Rental Assistance Project. Motion Carried (5/0)

B. **Discuss and take appropriate action regarding Chief Financial Officer’s report on EHN financials (reviewed by Finance/Executive Committee).**

Mr. Tommy Goldfarb provided the following:

- January Financial position is \$12.9 million
- EHN generated \$6.6 million in revenue for the month and is below budget; the center is expecting the remaining 1115 Waiver funds in the amount of \$875k in July

- Expenses for the center had a negative variance of \$162k largely due to timing of benefit expenses for 457B payments
- Fee for service revenue is down about \$200k
- YTD revenues are down by \$2.2 million due to fee for service/1115 Waiver
- YTD expenses have a positive variance of \$577k primarily due to low salaries/vacant positions
- YTD revenue over expenses are at a positive \$166k
- Monthly budget meetings are being held and cost center owners have been tasked with a plan of action for remaining of the year due to lower census, utilization and payor mix variances to meet margin

EHNBOT Action: WILSON moved/THOMPSON seconded to approve the Chief Financial Officer's report on EHN financials. Motion Carried (6/0)

4. REPORTS AND PRESENTATIONS

A. Receive CEO report regarding current EHN operations.

Ms. Kristen Daugherty provided a presentation highlighting the center wins accomplished in the month of January.

- The START Team began a collaboration with the Geriatric Behavioral Health Unit at Providence Hospital for designation as a step-down option to prevent psychiatric admissions.
- Veterans One Stop Shop held its first monthly Panic Clinic for veterans and dependents. Panic Healing is an alternative therapy based on principles of Reiki and Therapeutic Touch.
- The EHN Homeless Outreach Unit completed the Point in Time street count. Area agencies working to end homelessness conduct direct outreach every other year to produce data that will indicate progress is being made and where additional resources are needed; 80 individuals are currently with the center's services, 363 through Emergency Shelter Grant.
- EHN Benefits Assistance Unit has successfully assisted 85 individuals this fiscal year in obtaining SSI/Medicaid/SDI/Medicare bringing in a combined total of \$175,110 in billed revenue.
- EHN entered into an agreement with the EPISD's Work Based Transition Services Program whereby a student with IDD from Chapin High School is working in our administrative offices twice per week.
- Challenge: The center continues to struggle with meeting budgeted service and revenue targets for FY19. Several measures have been put in place to assist clinical and operations staff in meeting budgetary targets.
- CIT had a soft launch on February 14, 2019.
- Morgan's Wonderland trip for IDD clients is scheduled for March 29, 2019 in San Antonio.
- Tropical MHMR was onsite to discuss EHN's commercial/private clinic and learned about commercial billing.
- A presentation of El Paso Days in Austin will be provided at the next PR committee.

B. Receive presentation regarding program operation

Mr. Victor Talavera, Chief of Crisis and Emergency Services and Rhonda Russ, CIT Director provided the following:

- CIT unit consist of 18 officers that went through an 8-week academy
- The Police Department went live on December 4, 2019 as a standalone unit