

BOARD OF TRUSTEES:

R. JACOB CINTRON

Chair

DAVID STOUT

Vice-Chair

DAVID DRISCOLL

Secretary

DR. PETER THOMPSON

Trustee

VACANT

Trustee

JOYCE WILSON

Trustee

DR. RICK MYER

Trustee



Emergence Health Network

El Paso Center for Mental Health/Intellectual Disabilities

EMERGENCE HEALTH NETWORK BOARD OF TRUSTEES

MINUTES

(Audio copy of the meeting is available upon request)

Emergence Health Network Board of Trustees (“EHNBOT”) Meeting

Thursday, March 29, 2018 at 3:30 PM

Central Administration, Boardroom, 201 E. Main St. Ste. 600, El Paso, Texas

PRESENT: MYER, DRISCOLL, CINTRON, STOUT (3:33 PM), WILSON and THOMPSON

ABSENT:

1. INTRODUCTORY ITEMS

A. Call to Order and Certification of a Quorum

Quorum was certified.

B. Public Comment

No members of the public spoke during public comment.

C. EHN departmental recognition

The Clinical Support Services Department received recognition this month for their hard work and dedication to EHN. Jessica Andrews, Director of Clinical Support Services and Celeste Nevarez, Program Manager of Clinical Support Services provided a few words.

2. CONSENT AGENDA

A. Approve minutes of the Board of Trustees meeting held on February 22, 2018.

B. Approve and authorize CEO to execute contract with Group & Pension Administrators, Inc. for renewal of self-funded welfare plan.

C. Approve and authorize CEO to execute agreements for purchasing cooperatives with National Intergovernmental Purchasing Alliance Company, National Joint Powers Alliance, and Purchasing Cooperative of America Region 3 Education Service Center.

D. Appointment of Norma Rivera, Deborah Astorga, Brenda Castillo and Dionicio Rivera to the EHN Planning and Network Advisory Committee (PNAC).

EHNBOT Action: DRISCOLL moved/WILSON seconded to approve Consent Agenda.

Motion Carried (6/0)

3. Regular Agenda

A. Discuss and take appropriate action regarding the disposition of real estate located at 8281 North Loop, El Paso, TX.

Ms. Roxie Samaniego reported on the following:

The property has been vacant for approximately two years. The property has been on the market since June 2017 and one offer was received. The recommendation is to accept the offer with a net gain sale of \$85,992.03.

EHNBOT Action: WILSON moved/THOMPSON seconded to authorize CEO to execute any and all documents for the sale of real estate property located at 8281 North Loop, El Paso, TX. Motion Carried (6/0)

B. Discuss and take appropriate action regarding Consolidated Local Service Plan (CLSP).
Mr. Rene Navarro reported the following:

Pursuant to the contract with HHSC every two years EHN is required to update the plan communicating service priorities for the El Paso County. This plan entails the array of local services offered by the center. The plan will be made available via the centers website. The plan has no budgetary impact.

EHNBOT Action: STOUT moved/MYER seconded to approve the Consolidated Local Service Plan. Motion Carried (6/0)

4. REPORTS and PRESENTATIONS

A. Chief Financial Officer's report on Emergence Health Network financials.

Ms. Roxie Samaniego reported the following:

- EHN's Financial Position on current assets as of February 28th, totaling \$29 million compared to total liabilities of \$14 million with a current ratio of 2.08 to 1. Fund balance is at \$16.1 million; 30.54% of FY18 annual budget.
- Cash flow forecast February actuals with 100 days cash on hand and ending cash balance of \$16.6 million. Ratios and five year comparisons were reviewed.
- Current MTD Actuals vs Monthly Budget – actual of \$229k without the waiver; budget decrease of \$345k with a variance of \$574k. Primarily made up of higher net fee for service revenue, lower G&A salaries and benefits, lower out of town travel and lower supply cost. Six months ended normalized without the waiver decrease of \$1 million with a budget decrease of \$2.4 million and a positive variance of \$1.3 million. Primarily made up of lower G&A salaries and benefits, sale of the Ankerson property, supplies cost, occupancy cost and lower medication cost.
- Current Month Actuals FY18 vs FY17 ending in February 28th – normalized without the waiver of \$229k compared to a decrease of \$309k for FY17 with a positive variance of \$538k. Primarily due to lower capital expenditures and lower G&A salaries and benefits. Six months ended with a decrease of \$1 million and a decrease of \$2 million with a positive variance of \$889k. Primarily made up of lower capital expenditures and lower G&A salaries and benefits.
- Health Fund – net expenses over revenues with a negative of \$102k for FY18.

B. Receive CEO report to include Strategic Plan update.

Ms. Kristi Daugherty reported the following:

- EHN received notification of full funding for a Senate Bill 292 proposal submitted to HHS for development funds associated with the creation of CIT programs in El Paso totaling approximately \$2 million through the end of fiscal year 2019. The center is partnering with the El Paso Police Department to ensure their commitment to the sustainability for this program.
- Western Technical College is now an EHN EAP client for both employees and students, adding 1,600 covered lives.
- The Junior League of El Paso sponsored the EHN IDD Prom featuring refreshments, music and dancing for approximately 150 IDD Consumers.
- EHN negotiated an employee discounted rate with the El Paso YWCA for day care services, afterschool programs and general membership.