



Emergence Health Network

El Paso Center for Mental Health/Intellectual Disabilities

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ADDENDUM

To: All Interested Proposers

From: Diana Billingsley

Date: December 12, 2017

Subject: **Compensation Study Consultant Services RFP #18-002 Addendum I**

This addendum, containing the following revisions, additions, deletions, and/or clarifications, is hereby made a part of the documents for the above mentioned Request for Proposal. Proposers shall take this Addendum into consideration when preparing and submitting their response to this solicitation.

To all prospective bidders, please note the following changes and clarifications:

1. The deadline for submittal for proposals has been extended as follows:

SUBMITTAL DEADLINE:

Submissions must be received via email at rfp@ehnel Paso.org **AND** reference letters delivered to Emergence Health Network, 9609 Carnegie Ave., El Paso, Texas 79925 (**reference letters will be requested at time of contracting if awarded the bid**) **before 3:00 p.m. Mountain Time, ~~November 8, 2017~~ January 3, 2018 ("Submission Deadline")**. Email attachments shall not exceed 150 MB per email.

Subject line of the email must state:

RFP #18-002 Compensation Study Consultant Services

Response & Communication Protocols

Do not contact the requesting department or any individual who may recommend or grant an award. Any questions or additional information required by interested vendors must be emailed to: bidquestions@ehnel Paso.org before ~~October 31, 2017~~ **December 22, 2017 at 12:00 p.m. Mountain Time ("Question Deadline"). Solicitation number and title must be on the "Subject Line" of the email. Attempts to circumvent this requirement may result in rejection of the proposal as non-compliant.**