

EMERGENCE HEALTH NETWORK
BOARD OF TRUSTEES MEETING
Minutes of the May 23, 2013 Meeting

Board of Trustees: Micheal Wendt, Chair
Jacob Cintron, Vice-Chair
Daniel R. Haggerty, Secretary
Rafael Aguirre, Trustee
Dr. Michael Escamilla, Trustee (Absent)
Tom Thomas, Trustee (Absent)
Martin Bartlett, Trustee

Emergence Health Network Staff: Kristi Daugherty, Chief Executive Officer
Pauline Motts, Chief Financial Officer
Omar Villa, General Counsel
Rosie Garcia, Executive Assistant
Chrystal Davis, Intake/Emergency Services Director

Guests: Anna Carbajal, Habilitation Specialist
Holly Lytle, Assistant County Attorney

I. Introductory Items

A. Call to Order and Certification of a Quorum

Certification of a quorum was established.

B. Moment of Silence

The meeting began with a moment of silence.

C. Public Comment

No public comment

II. Presentations

A. IDD Waiver Services

A brief presentation on the IDD Waiver Services was provided by Ms. Anna Carbajal, Habilitation Specialist, from the Center's IDD division.

[Mr. Jacob Cintron arrived at 5:43pm]

B. Texas Open Meetings ACT – Part II

A brief presentation on the Texas Open Meetings ACT was provided by Omar Villa, General Counsel

III. Reports

A. PNAC

The PNAC report was tabled due to the absence of Ms. Florence Fowler.

B. Chief Financial Officer's Report

Complete Emergence Health Network and Sun City Financials for the month of April 2013 were provided for review. Pauline Motts, CFO, provided highlights on net revenues over expenses, current month significant items, and budget variances.

C. Chief of Organizational Development Officer's Report

The Organizational Development Officer's Report was provided by Kristi Daugherty, CEO, due to the absence of Mr. Rene Hurtado.

- Human Resources Committee
 - Reviewed Worker's Compensation, Position Vacancy and Tuition Reimbursement Reports

- Received an update on Physician Recruitment
- Reviewed plans for the Aim Higher employee engagement initiative, Emergence Summer Games
- Public Relations Committee
 - Reviewed recent media mentions
 - Received an update on the Legislative Session
 - Calendar of upcoming events
 - Reviewed the Grants Management report
 - Held preliminary discussions regarding Facebook/Social Media policy and launch

D. Executive Director's Report

Kristi Daugherty reported on the following items:

- Center Performance/Board Dashboards were provided
- EHN received first year 1115 waiver money
- Financial Audit completed by DSHS with no findings
- HCS and TxHL programs Audit/recertification completed by DADS with zero findings
- Mental Health Movie Series
- Rene Hurtado was nominated and accepted into the PDNHF Leadership Program

IV. Regular Agenda Items

A. Approval of the minutes from the April 25, 2013 meeting

A motion was made by Rafael Aguirre and seconded by Jacob Cintron to approve the Minutes from the Board of Trustees meeting held on April 25, 2013. Motion Carried.

B. Discuss and take appropriate action regarding the June and July 2013 Board Meetings

A motion was made by Jacob Cintron and seconded by Rafael Aguirre to cancel the June 27, 2013 Board meeting. Board members Mike Wendt, Rafael Aguirre and Dr. Escamilla will be attending the Texas Council Annual Conference in Dallas June 25-28, 2013. The Motion Carried.

C. Discuss and take appropriate action regarding the construction of the Extended Observation Unit (The extended observation will be a 48-hour observation facility with 12 beds to accommodate individuals requiring immediate mental health services who do not also require medical attention).

The Board of Trustees took no action on agenda item to discuss and take appropriate action regarding the construction of the Extended Observation Unit. This will be an item in the July Meeting when meetings have occurred with Mr. Gerald Cichon (Director fo the Housing Authority of El Paso, landlord of 1600 Montana Avenue facility) and other parties.

D. Pursuant to responses submitted to a request for proposals, approve and authorize the CEO to enter into agreements on behalf of EHN with the following vendors:

1) Office Depot for office products, furniture and equipment for an amount not to exceed \$60,000 per year.

A motion was made by Jacob Cintron and seconded by Dan Haggerty to approve and authorize the CEO to enter into an agreement with Office Depot for office products, furniture and equipment for an amount not to exceed \$60,000 per year. Motion carried

2) Enterprise Fleet Management for leasing for fleet vehicles for amount not to exceed \$178,308 per year

A motion was made by Jacob Cintron and seconded by Dan Haggerty to approve and authorize the CEO to enter into an agreement with Enterprise Fleet Management for leasing for fleet vehicles for amount not to exceed \$178,308 per year. Motion carried

- 3) **Genoa Healthcare for pharmacy services for an amount not to exceed \$1,420,827 per year.**

A motion was made by Jacob Cintron and seconded by Dan Haggerty to award the bid to Genoa Healthcare for pharmacy services with the understanding that the contract will be presented to the Board for review and approval prior to execution. Mr. Mike Wendt and Mr. Rafael Aguirre abstained. The motion carried.

V. **Adjournment**

There being no further business to discuss, the meeting was adjourned at 7:15 p.m.

Approved By:

Daniel Haggerty, Board Secretary

Date