

EL PASO MENTAL HEALTH AND MENTAL RETARDATION
BOARD OF TRUSTEES MEETING
August 25, 2011

Present:

Board of Trustees: Micheal Wendt, Chair
Anna Perez, Vice-Chair (not present)
Jacob Cintron, Secretary (not present)
Rafael Aguirre, Trustee
Dr. Michael Escamilla, Trustee
Lyda Ness-Garcia, Trustee
Rita Ruelas, Trustee

EPMHMR Staff: Pauline Motts, Chief Financial Officer
Rene Hurtado, Chief External Affairs Officer
Rosie Garcia, Recording Secretary
Cynthia Moreno, Chief Quality Management Officer
Kristi Daugherty, Chief Clinical Officer
Marcelo Rodriguez-Chevres, Chief Medical Officer
Chrystal Davis, TCOOMMI Program Director
Elsie Puentes, Director of Reimbursement

Guests: Gwen Pulido, Legal Counsel
Florence Fowler, PNAC Chair
Jean R. Joseph-Vanderpool, M.D.

I. Introductory Items

A. Call to Order and Certification of a Quorum

Certification of a quorum was established.

B. Moment of Silence

II. Preliminary Meeting Items

A. Review of the Minutes from July 28, 2011 Board of Trustees Meeting

A motion was made by Dr. Escamilla and seconded by Lyda Ness-Garcia to approve the July 28, 2011 meeting minutes. The motion carried

B. Citizen Comment

The following person was present to offer citizen comment

Pedro Sera, EPMHMR Client - addressed the Board with various concerns regarding services provide to him by EPMHMR.

Jerry Parker, Executive Officer of the Wood Group, thank EPMHMR for allowing them to be part of the Network Provider.

Christina Casillas, CEO for Cambridge Mental Health, thank EPMHMR for allowing them to be part of the Network of Providers for the last four years and stated they would like to continue being part of the network.

Eric Willard, NAMI Texas/Public Defender extended an invitation to the Board to the 4th Annual El Pasco County Mental Health Law Conference to be held September 30, 2011. In regards to the budget, Mr. Willard does not support the proposed provider reconfiguration and does not support general revenue clients not being served by external providers.

Dr. Vanderpool, addressed the Board and expressed his support for having external providers and having choice for consumers.

III.

Chairperson's Report

A. Finance Committee

EPMHMR Financials

Complete EPMHMR Financials including variances for the month and ten months ending July 31, 2011 were provided for review. A financial overview for July 2011 was provided by Pauline Motts, CFO.

Sun City Behavioral Financials:

The complete Sun City Behavioral financials for the month and ten months ending July 31, 2011 were provided for review.

A motion was made by Lyda Ness-Garcia and seconded by Rafael Aguirre to accept the EPMHMR and Sun City Financials for the month of July 2011. The motion carried

B. Human Resources Committee

HR Committee met this month and reviewed the Worker's Compensation monthly report and the Tuition Reimbursement report for FY 2011 and FY 2010.

C. Public Relations Committee

Lyda Ness-Garcia provided an update on the following items:

- New name change and logo
- Preparing PowerPoint Presentation for Commissioners Court and the Hospital District - to be scheduled next month. Presentation will be forwarded to Board members for final review
- Preparing for Suicide Prevention month
- Hand book for Board members
- Press release on Crisis Center 5 year accreditation by the American Association of Suicidology

D. Ad-Hoc Committee

Dr. Escamilla reported that the Ad-Hoc Committee is working on two proposals. One proposal is focused on an actual Psych ER and the second proposal as a short term solution is to have an extended observation unit. Both proposals are going to require funding from other entities. The Committee is also looking into converting the downstairs area into an observation unit. Housing Authority is willing to fund a lease holder improvement. The team has also contacted Dr. Fishkind who has done similar projects in New York and Houston and is currently consulting with San Antonio. The Committee will be preparing a PowerPoint presentation for PNAC and the Board next month.

E. Executive Committee

Executive Committee met and has reviewed all of the action items below.

F. Texas Council Update

Lyda Ness-Garcia provided an update on the August 2011 Texas Council Meeting:

- Changes in the legislative session
- FY 2012 Commitment Dues - total dues for FY 2012 are the same as in FY 2011

G. PNAC

Florence Fowler provided an update regarding their last meeting:

- Received an overview of the FY 2012 Budget – PNAC does not support option A of the FY 2011 budget
- Florence received an overview of option C of the FY budget
- Received information on the new logo and name change

IV.

Discussion and Action Items for the Board of Trustees

Closed Executive Session

The Board of Trustees retired into closed Executive Session at 6:30 p.m. pursuant to the Texas Government Code, Sections 551.071: Advice of Legal Counsel and 551.074 to discuss the following item:

A. Review and take action to allow a limited attorney-client waiver to provide EPMHMR legal billings to the El Paso County Attorney in order to perform service analysis

At 6:45 p.m., the Board exited executive session.

Opened Session

Review and take appropriate action on items discussed in Closed Executive Session

The Board moved to agenda item 4A.

A motion was made by Rita Ruelas and seconded by Lyda Ness-Garcia to allow Anna Perez, the County Attorney, and Bob Blumenfeld to determine how the services need to be categorized and that Bob Blumenfeld's law firm will provide that categorization at no cost for the County Attorney's review and not waiver attorney-client privilege. The motion carried.

A. Review and take appropriate action to approve the Fund Balance Policy

A motion was made by Rita Ruelas and seconded by Rafael Aguirre to approve the Fund Balance Policy. The motion carried.

B. Review and take appropriate action to approve a resolution to adopt the Fund Balance Policy as EPMHMR's Fund Balance Policy

A motion was made by Rita Ruelas and seconded by Rafael Aguirre to approve a resolution to adopt the provided Fund Balance Policy as EPMHMR's Fund Balance Policy. The motion carried.

C. Review and take appropriate action to authorize the CEO to execute the performance contract with the Department of State Health Services

A motion was made by Rita Ruelas and seconded by Rafael Aguirre to authorize the CEO to execute the performance contract with the Department of State Health Services. The motion carried.

D. Review and take appropriate action to authorized the CEO to execute the performance contract with the Department of Ageing and Disabilities

A motion was made by Rafael Aguirre and seconded by Rita Ruelas to authorize the CEO to execute the performance contract with the Department of Ageing and Disabilities. The motion carried.

E. Review and take appropriate action to authorize the CEO to execute the performance contract with the Department of Assistive and Rehabilitation Services

A motion was made by Rita Ruelas and seconded by Lyda Ness-Garcia to authorize the CEO to execute the performance contract with the Department of Assistive and Rehabilitation. The motion carried.

F. Review and take appropriate action to approve the EPMHMR FY 2012 Budget

Pauline Motts provided a PowerPoint Presentation on the EPMHMR FY 2012 Budget. All three budgets were presented to the External Providers. Options A and B were presented to PNAC and option C was presented to Florence Fowler. Finance and Executive Committee's recommendation to the Board is option C.

A motion was made by Rita Ruelas and seconded by Lyda Ness-Garcia to approve option C of the EPMHMR FY 2012 Budget with the Local Travel Policy and the FY 2012 Holiday Schedule with one change – to remove New Year's Eve Holiday being observed on December 26, 2011 and to keep the Martin Luther King Holiday. The motion carried.

G. Review and take appropriate action to approve the Sun City FY 2012 Budget

A motion was made by Lyda Ness-Garcia and seconded by Rafael Aguirre to postpone item (H) Approval of the Sun City FY 2012 Budget. The motion carried

The Sun City Business Plan will also be presented to the Board next month for review and approval.

V. Adjournment

A motion to adjourn was made by Rafael Aguirre and seconded by Rita Ruelas to adjourn the meeting at 7:30 p.m.

Approved By:

Jacob Cintron, Board Secretary

Date