EMERGENCE HEALTH NETWORK BOARD OF TRUSTEES

MINUTES

(Audio copy of the meeting is available upon request)

Emergence Health Network Board of Trustees ("EHNBOT") Meeting
Thursday, June 25, 2015 at 5:35 PM
Central Administration, Boardroom, 3rd Floor, 1600 Montana Avenue, El Paso, Texas
PRESENT: CINTRON, BARTLETT, PEYTON, AGUIRRE, STOUT (6:10 p.m.) and HOWARD
ABSENT: ESCAMILLA

1. INTRODUCTORY ITEMS
   a. Call to Order and Certification of a Quorum
      Quorum was certified.
   b. Public Comment
      There was no one signed up to speak.

2. CONSENT AGENDA
   A. Approval of the Minutes from May 28, 2015.
   B. Appointment of Nora Carrion-Lozada for membership on Planning Network Advisory Committee (PNAC).
   C. Approve and authorize CEO to execute amendment with Cerner for software related to the issuance of electronic prescriptions for controlled substances.
   D. Approve and authorize CEO to execute an estoppel certificate and a subordination, non-disturbance and attornment agreement with Ameritas Life Insurance Corp. for the lease at 201 East Main for Central Administration.
   EHNBOT Action: Bartlett moved/Peyton seconded to approve items a, through d. Motion Carried (4/0)

3. REPORTS
   A. Planning and Network Advisory Committee (PNAC)
      Ms. Gilda Lopez provided the attendees with a summary of the last PNAC meeting and the topics discussed. (Report included in the backup.)
      • Wonderland Concert to benefit the EHN IDD population
      • Dayhab concerns voiced by the PNAC members. A lot of participants are adults and family members would like reassurance that services would not be cut and that changes would be for an improvement as change is hard for the IDD population. Mr. Puentes shared that they have begun to proactively address the changes by increasing the visits incrementally starting with the autistic population.
      • Reduction in funding from state for the young population
      • Continue dissemination of information to various school districts on wait lists.
      Mr. Cintron thanked Ms. Lopez for her service and encouraged her to bring any concerns to the attention of the Board.
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B. Chief Financial Officer’s Report regarding EHN Financials.
Ms. Motts reported the following points:
- After normalizing the financials from the 1115 Waiver there is an unfavorable variance of $12k from the budget and YTD there is a favorable variance of $617k. This is due to lower fee for service revenue caused by staffing shortages and lower medication costs.
- Comparison on a month to month basis with YTD there a negative $330k variance due to lower fee for service revenue, and other factors mentioned previously.
- There was higher ICFIDD and ICFIDD UPL revenue received from the state of $195k as they try to catch up from previous months for 2014 and 2015 quarter.
- The Health Fund continues to do well at $135k and they are looking at cost saving measures.
- Sun City lost $12k and on an YTD $38k loss compared to a $51k positive budgeted. Commercial clinic is at $36k compared to $102k in the budget due to a decrease in hospital visits.

C. Chief Executive Officer’s Report regarding EHN Operations.
Mr. David Puentes provided the following points:
- COO position for Addiction Services has been posted.
- SB 1507 passed resulting in additional OSAR funding to provide testing of substance abuse and the funding will be done through UMC, however the amount has not be finalized.
- There have been successful discussions with Texas Tech and UTEP on the need for psychologists for the agency to conduct services for IDD. There is one psychologist in town that performs all the DID’s and it can take up to two months to perform and to get the results it can be longer.
- Testified to HHSC on the planned reductions to IDD from the current rates.

D. Receive a Legislative Session Update.
Mr. Hurtado was out of town therefore the report was postponed for next month. Ms. Howard noted that the Board would be tabling the item and Mr. Bartlett so moved and Ms. Peyton seconded. The item was postponed for the July meeting.

E. Receive a Corporate Compliance Update.
Mr. Navarro provided the Board with some specific measure explanation on the 10% withhold established by the state to measure resiliency and recovery for adult mental health services, crisis outcome and children’s mental health services.
- On each target met funding is released and if not then 10% is withheld.
- Data entry is done through Anasazi that communicates with the state daily related to demographics and assessments done.
- The TEJAS Group provides EHN with assistance on technical problems encountered statewide.
- There are appeals for the various measures that are not met and he referred to a table with the actual names and measure. There is one challenge with the Housing issue and EHN is waiting for results on the appeal. They are looking to assess where coding errors have been made.
- Mr. Villa explained that El Paso is one of a few communities in Texas that has half-way housing sponsored by the Texas Department of Criminal Justice. Individuals in this housing are being misclassified as residing in correctional facilities. The reclassification once corrected may be sufficient to reverse the numbers currently
There is also the case of the high acuity of the patients in the community versus other centers statewide.

- Ms. Davis added that they are working towards making it more plausible to get housing for individuals. If the appeal is won they will receive the funding previously withheld. Once the rules are addressed and corrected then moving forward the percentages will go up.

- Mr. Bartlett inquired on frequent admissions and what steps are being taken to decrease the variance and Ms. Sandoval explained they are working to create a support system for the patients to avoid a crisis. There have been improvements made but they continue to move forward.

**REGULAR AGENDA**

4. **Discuss and take appropriate action to adopt the following policies: (a) Positive Discipline Policy and (b) Employee Grievance Policy.**

Ms. Cochrane explained that the Employee Grievance Policy serves as an additional method of communication for associates that have concerns that cannot be addressed at the supervisory level and can be brought to the various chiefs or the CEO. The reason for this recommended policy was based on previous attempts to resolve their issues by reaching out to members of the Board instead of moving internally to address them. This is a new policy.

The Positive Discipline Policy is an amendment to a previous policy that helps with issues of unemployment and assures that the proper steps are taken in the due process for corrective or disciplinary actions. The procedure is also included in the backup that delineates the manner in which actions are taken.

Mr. Cintron commended the policy as it addresses areas of concerns brought up at the Executive Committee previously. It also provides a structure to address issues on a consistent basis.

**ACTION:** Motion to approve and adopt the policies was made by Stout/Aguirre seconded. Motion carried (6/0)

**ADJOURNMENT**

THE MEETING ADJOURNED AT 6:15 P.M. after a motion by Aguirre/Peyton seconded.