

BOARD OF TRUSTEES:

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Emergence Health Network

El Paso Center for Mental Health/Intellectual Disabilities

EMERGENCE HEALTH NETWORK BOARD OF TRUSTEES

MINUTES

(Audio copy of the meeting is available upon request)

Emergence Health Network Board of Trustees (“EHNBOT”) Meeting
Thursday, September 22, 2016 at 5:33 PM
Central Administration, Boardroom, 201 E. Main St. Ste. 600, El Paso, Texas 79901
PRESENT: CINTRON, STOUT, PEYTON, MYER and ESCAMILLA
ABSENT: DRISCOLL

1. INTRODUCTORY ITEMS

A. **Call to Order and Certification of a Quorum**

Quorum was certified.

B. **Public Comment**

No citizens comment.

2. REPORTS and PRESENTATIONS

A. **Planning and Network Advisory Committee (PNAC) report.**

Mr. Hurtado reported the following:

- The PNAC meeting held on Sep. 13 covered issues affecting EHN consumers. Reported on the upcoming legislative session on opportunities for consumers to contribute to both the EHN legislative agenda and the process. Discussed the upcoming legislative forum as an ideal place for consumers to present both IDD and MH issues relevant to the upcoming session.
- The committee addressed the customer service surveys and discussed what appropriate mix of telephone and electronic services would serve to engage the consumer’s customer service experience and track areas of concern.
- The committee also discussed the opportunity to educate the community and patient population about what PNAC provides. Also deliberated regarding areas where they can promote their efforts and it was agreed that PNAC will have a table at the upcoming NAMI Walk on Saturday, September 24, 2016.
- Committee was also briefed on the Mental Health & You telephone application. A couple members downloaded the application while at the meeting.
- There was discussion on the implementation of Wi-Fi in the client waiting rooms so consumers can access their electronics to watch a movie while waiting to be seen.
- The committee addressed the issue of cleaning up the roster. Nine consumers have been on the roster but have not been active for several months. Letters were sent out to them and there was no reply. Letters were then sent out to thank them for their service and remove them from the roster. EHN is looking to increase the number of PNAC members through outreach via the clinics and programs.

B. Chief Financial Officer's report on Emergence Health Network financials.

Ms. Roxie Samaniego reported the following:

- Compared budget to actual for the month of August and these are at a loss of \$368k net revenue over expenses.
- Higher net fee for service revenue across multiple divisions, MH, Diversion, and IDD.
- Lower county revenue due to the Jail contract budgeted for fiscal year but did not start until November.
- Lower medication costs are due to the in-kind for the month and year.
- ECI is currently at a loss of \$225k due to the collections of the program that helped with the bad debt allowance.
- Lower medication costs for the year compared to budget are over \$500k; lower general and administrative salaries/benefits compared to budget are at \$200k due to the 16 vacancies.
- Lower fees cost – psychiatric counseling spent a small portion of what was budgeted.
- In-house Inventory Supply System that was put implemented this year has helped lower cost by at least \$120k.
- August compared to August of last year – higher county revenue due to not having the Jail contract in 2015.
- Higher Medicaid Waiver Revenue – additional IDD services that have been able to perform at the HSC and Texas Home living projects.
- Dayhab continues to increase their census resulting in increased revenue.
- Lower contract cost - due the elimination of the county contract for HR services.
- Year over year MAC revenue over by \$340k.
- Higher contract cost is due to more Telemed services provided over the prior year.
- Health Fund – net revenue over expense in 2016 is running below \$400k loss for the year. Premiums are still pending collection. Five catastrophic claims resulting in the stop loss being utilized multiple times.
- Sun City net revenue over expenses – a gain of \$800 dollars for the month of August. Actual to budget will end at a negative \$12k with EAP being the only program remaining in Sun City.
- YTD basis - at a loss of \$39k; will continue to break even every month. Ms. Samaniego to confirm if Sun City submits a budget to the state.

C. Chief Executive Officer's report regarding current EHN program operations.

Ms. Daugherty reported the following:

- “One Stop Veteran’s Center” had their Grand Opening in the Northeast. The clinic has experienced consumer traffic and clinical services still being refined.
- Testimony was presented at the Texas House Select Committee of Mental Health by Stephen Ellsesser.
- EHN was able to coordinate an 1115 learning opportunity with Bill Rago at UMC and the EHN staff. The number of sites that have become eligible for student loan forgiveness has expanded. EHN’s Multi-Systemic Therapy is continuing to thrive serving youth that are at risk of going to jail or in out of home placement situations such as RTC or psychiatric hospitals.
- The Development Division put together a marketing video for the smartphone application called MHU. EHN is partnering with the San Antonio Center as they develop the application. Marketing video was presented and is available on YouTube. Dr. Myer presented the video to students at his Crisis Intervention class.
- The Paso Del Norte Health Foundation is taking a delegation of individuals to Tarrant County to visit the John Peter Smith Hospital System in October. JPS is a level one

trauma center very similar to UMC. It is a county owned hospital in Fort Worth and part of a public funded JPS Health Network of Tarrant County. It has accredited residency programs, in family medicine, emergency, radiology, psychiatry, orthopedics, and OB/GYN. Services provided include an Emergency Psychiatry Center similar to the EOU with a local commitment alternative service which is a 20-bed unit serving adults 18 year or over that are going through the court commitment process.

- Health and Human Services has transitioned over the past several months due to a Sunset review that happened during the last legislative session. Twelve agencies will be condensed to five. During Phase I which took place September 1, 2016, DAD's client services transitioned to the new Medical and Social Services Division of HHS. Under the Department of State Health Services there will be client services and contract oversight. The regulatory services will remain under DSHS as Phase II will take effect September 1, 2017 when the regulatory functions of DADS will move; twelve state supported living centers will move and the Deputy Executive Commissioner of state facilities will have oversight of all state operating living centers. Medical and Social Service Division is headed by Gary Jesse overseeing with a focus on treating the patient as a whole and an integrated approach with primary care and substance abuse.

3. REGULAR AGENDA

- A. **Discuss and take appropriate action regarding the minutes of the Board of Trustees meetings held on August 23, 2016 and September 1, 2016.**

EHNBOT Action: Motion to approve minutes. Peyton moved/Dr. Escamilla seconded. Motion Carried (5/0)

- B. **Discuss and take appropriate action to allow CEO to negotiate and enter into Interlocal Agreement with El Paso County for Texas Code of Criminal Procedure Section 16.22 evaluations.**

Ms. Davis provided an update on the Interlocal Agreement. EHN has been working with the jail magistrate to negotiate an agreement for EHN to screen all inmates for a mental health issue. EHN would hire three licensed practitioners, and two clerks to process individuals identified at the jail within 72 hours. In conducting these assessments EHN is looking for three areas such as a mental health diagnosis, intellectual mental health disability treatment plan/recommendation, and an issue of competency. Licensed Practitioners of the Healing Arts will be at the downtown facility and Jail Annex. EHN is required by law to conduct these assessments.

EHNBOT Action: Motion to approve and authorize CEO to negotiate and execute an Interlocal Agreement with the County of El Paso to provide 16.22 evaluations. Stout moved/Myer seconded. Motion Carried (5/0)

- C. **Discuss and take appropriate action to allow CEO to negotiate and enter into Interlocal Agreements with West Texas Centers, MHMR Services for the Concho Valley, and Permian Basin Community Centers for providing services and support under the Department of Aging and Disability Services Money Follows the Person Program.**

Mr. Puentes provided an update on "Money Follows the Person". This program consists of successfully transitioning individuals with an IDD diagnosis out of an institutional facility. Prior to this program's implementation there were many individuals with IDD being placed inappropriately and/or released to the community without proper support and/or training. The MFP Program is broken down into eight regions and EHN falls under Region I and the

region consists of Permian Basin, West Texas and Concho Valley. The two main components for MFP consist of transitional support team that will assist individuals at risk of losing the community tenure. The other is the Enhanced Community Coordination specifically designed to assist individuals who are transitioning out of an institutional setting and are placed in community based care. Funding is \$10k per center to provide educational support, technical assistance and case/peer review support for each individual having difficulty transitioning out of the community center. The three main components of the team consist of a social worker, licensed medical staff and licensed behavioral support.

EHNBOT Action: Motion was made to approve and authorize CEO to negotiate and enter into Interlocal Agreements with West Texas Centers, MHMR Services for the Concho Valley, and Permian Basin Community Centers for providing services and support under the Department of Aging and Disability Services Money Follows the Person Program. Peyton moved/Dr. Escamilla seconded. Motion Carried (5/0)

D. Discuss and take appropriate action regarding amendment to Interlocal Agreement with El Paso County for legal services.

Amendment requested will add an additional attorney to the Legal Unit. The salary was budgeted for FY 2017. The additional attorney will assist in the legal office providing additional services to EHN. This would move Mr. Villa's position to a supervisory role, and maintain the legal secretary in the position. The County Attorney's office also requested an administrative fee of (10%) for services rendered by other staff from County Attorney's office.

EHNBOT Action: Motion was made for the board to approve the amendment made with the County of El Paso for legal services. Dr. Escamilla moved/Peyton seconded. Motion Carried (5/0)

4. EXECUTIVE SESSION

The Board of Trustees went into Executive Session at 6:18 PM on September 22, 2016 to discuss items 4A, 4B, 4E and 4F. Present at Executive Session were Jacob Cintron, Commissioner David Stout, Kathleen Peyton, Dr. Rick Myer, Dr. Michael Escamilla, Omar Villa, Jed Untereker, Michael Wyatt and Kristi Daugherty. The board concluded executive session at 6:54 p.m.

The Board of Trustees went into executive session at 7:15 p.m. on September 22, 2016 to discuss items 5C and 5D. Present at executive session was Jacob Cintron, Commissioner David Stout, Kathleen Peyton, Dr. Rick Myer, Dr. Michael Escamilla, and Omar Villa. Kristi Daugherty entered the proceeding at 7:57 p.m. The board concluded executive session at 8:33 p.m.

- A. Discuss CEO personnel matter pursuant to Texas Gov't Code Sec. 551.074.**
- B. Discuss CFO personnel matter pursuant to Texas Gov't Code Sec. 551.074.**
- C. Discuss CEO evaluation pursuant to Texas Gov't Code Sec. 551.074.**
- D. Discuss CEO annual incentive pursuant to Texas Gov't Code Sec. 551.074.**
- E. Discuss legal claim of Elizabeth Sarinana pursuant to Texas Gov't Code Sec. 551.071.**
- F. Discuss legal claim of Mary Ramirez pursuant to Texas Gov't Code Sec. 551.071.**

5. Open Session

The Board of Trustees returned to Open Session at 6:55 p.m. Jacob Cintron stated that no action was taken for items 5A, 5B, and 5F.

The Board of Trustee returned to Open Session at 8:34 p.m.

- A. **Discuss and take appropriate action regarding CEO personnel matter.**
EHNBOT Action: No action taken.
- B. **Discuss and take appropriate action regarding CFO personnel matter.**
EHNBOT Action: No action taken.
- C. **Discuss and take appropriate action regarding CEO evaluation.**
EHNBOT Action: Motion to approve CEO evaluation with feedback noted by Stout/Dr. Myer seconded. Motion carried (5/0)
- D. **Discuss and take appropriate action regarding CEO annual incentive.**
EHNBOT Action: Motion to approve based upon Article 4, C.1 of the CEO contract incentive pay of 13.5% based upon the base salary of the term year ending in August 31, 2016 by Myer/Stout seconded. Motion carried (5/0)
- E. **Discuss and take appropriate action regarding legal claim of Elizabeth Sarinana.**
EHNBOT Action: Motion authorizing the CEO to execute settlement of this case by Dr. Escamilla/Dr. Myer seconded. Motion carried (5/0)
- F. **Discuss and take appropriate action regarding legal claim of Mary Ramirez.**
EHNBOT Action: No action taken.

Ms. Daugherty announced that October 27, 2016 is the next Board meeting. Ms. Daugherty and Commissioner Stout will be at the Texas Council meeting in Austin on October 26-29, 2016. Ms. Franco will contact the board members for alternate meeting dates.

6. **ADJOURNMENT**

THE MEETING ADJOURNED AT 8:37 P.M.

Approval Date: 11/3/16

By: 

David Driscoll, Board Secretary