

BOARD OF TRUSTEES:

R. JACOB CINTRON  
Chair

DAVID STOUT  
Vice-Chair

MARTIN BARTLETT  
Secretary

MICHAEL ESCAMILLA  
Trustee

KATHLEEN PEYTON  
Trustee

PAMELA COOK-HOWARD  
Trustee



# Emergence Health Network

El Paso Center for Mental Health/Intellectual Disabilities

## EMERGENCE HEALTH NETWORK BOARD OF TRUSTEES

### MINUTES

(Audio copy of the meeting is available upon request)

Rick Myer  
Trustee

**Emergence Health Network Board of Trustees (“EHNBOT”) Meeting**  
**Thursday, April 28, 2016 at 5:31 PM**  
**Central Administration, Boardroom, 201 E. Main St. Ste. 600, El Paso, Texas 79901**  
**PRESENT: CINTRON, BARTLETT, HOWARD, PEYTON, and MYER**  
**ABSENT: STOUT, ESCAMILLA**

#### **1. INTRODUCTORY ITEMS**

- a. Call to Order and Certification of a Quorum**  
Quorum was certified.
- b. Public Comment**  
None.

#### **2. CONSENT AGENDA**

- A. Approval of the minutes of Board of Trustees meeting held March 24, 2016.**
- B. Adopt and authorize Board Chair to sign resolution for Project Champs for grant submission to the Office of the Governor.**  
**EHNBOT Action: Barlett moved/Peyton seconded to approve Consent Agenda. Motion Carried (5/0)**

#### **3. REPORTS and PRESENTATIONS**

##### **A. Chief Financial Officer’s report on Emergence Health Network financials.**

Ms. Pauline Motts reported the following points:

- For the month of March the 1115 Waiver is \$312K favorable to the budget on an YTD basis \$935K favorable to budget.
- Major thing that increased in March, there was an increase in Medicaid administrative claiming.
- Many more participants in the program along with Medicaid percentage that is a state wide number given to the center to use in the calculations was much higher than in the past.
- Lower fees and bad debt
- Received rent monies
- Received \$50K from Project Emerge (Mental Health First Aid)
- Continue to have lower medication cost
- Offset lower net fee for service revenue in the IDD division specifically the CFC program. There is a psychologist in place and working on perfuming assessments and getting them into the program. Should start seeing revenue in the month of May.
- YTD basis, adding in higher MAC revenue and offsetting the lower fee’s the EHR’s incentive which will continue to be a variance to budget moving forward.

**C. Presentation on EHN's 50th Anniversary.**

Ms. Kristi Daugherty reported that in May is the 50<sup>th</sup> anniversary of the organization. There will be several evens going on throughout the month to highlight the 50<sup>th</sup> birthday. Will be focusing on the history, what created the community center. Will be educating the community on how the center came about.

**4. REGULAR AGENDA**

**A. Discuss and take appropriate action regarding Board retreat scheduled for May 26, 2016 and scheduling of future EHN Board meetings.**

Ms. Kristi Daugherty discussed the following:

Board retreat is scheduled for May 26<sup>th</sup> from 8:00 am to 1:00 pm. The May board meeting is also scheduled for that day. Mr. Daugherty proposed to hold the board meeting right after the retreat.

Board of trustees agreed to hold meeting right after the retreat.

Ms. Daugherty also mentioned that on for the June board meeting the majority of the Executive Staff along with Commissioner David Stout will attending the annual Texas Council Conference in San Antonio. Ms. Daugherty is recommending moving meeting date or to not hold a June meeting.

Mr. Cintron recommended holding off on making a decision until the agenda for June is compiled.

**EHNBOT Action: No Action Needed**

**B. Discuss and take appropriate action regarding pending Board vacancy.**

Ms. Kristi Daugherty stated that Mr. Martin Barlett has entered his resignation effective end of May 2016. Mr. Barlett is the current secretary for the Executive Committee and Chair for the PR committee. Board elections will need to take place at next month's meeting. Ms. Daugherty asked to get nomination to Ms. Yesenia Gonzalez. Discussion can take place at the May committee meeting. Mr. Cintron will be able to appoint someone to the PR committee but elections will have to take place for the Secretary vacancy.

**EHNBOT Action: No Action Needed**

**C. Discuss and take appropriate action to amend lease with Borderplex 201 E. Main, LLC for additional space at Chase Tower.**

Ms. Pauline Motts discussed the following:

Propose to the board on leasing additional space at Chase Tower. The IT department will move into the additional space. There will be an IT server room, which are currently at 1600 Montana. The new space is a secure area that would be conducive to having serves in the new space. The new server room will have a fire suppressive system and a UPS back up.

The Crisis Hotline staff will move into the current IT space at Chase. It will become a 24 hour hotline, this allows room for growth. This will free up space at 1600 Montana, which will allow Medical Records to be centralized in one area. This will free up space in several locations for benefits assistance programs staff. This staff will focus on helping the RGR clients to become Medicaid eligible. Their salaries would be 100% Medicaid administrative claiming reimbursed. So the cost to the organization for hiring staff is zero. The benefit is that staff is now available to get clients Medicaid eligible.

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And the third being negotiating managed care contracts. Membership will allow access to credentialing software this allows the center to bill for services on a timely manner. From a cost perspective, center would do away with consulting IT contract and end current credentialing contract.

**EHNBOT Action: Motion was made approve agreements with Center for Healthcare Services (Bexar Co. MHMR), Austin Travis County Integral Care (Travis Co. MHMR), and other MHMR centers for administrative shared services. By Myer/Bartlett seconded. Motion carried (5/0).**

**H. Discuss and take appropriate action regarding contract for Early Childhood Intervention services with the Texas Department of Assistive and Rehabilitation Services.**

Ms. Kristi Daugherty and she and other members of the executive team would give a comprehensive report on the status of the ECI program. Ms. Daugherty stated that EHN is not managing the program well and the performance is not acceptable to her. The presentation would cover areas, such as where the program is not doing well. Ms. Daugherty also stated she would like to discuss what needs to occur with the program going forward.

Ms. Daugherty stated the following individuals would present on specific topics related to program.

- Mr. Rene Navarro, Chief Compliances Officer for EHN would discuss areas of quality.
- Mr. David Puentes, COOO for IDD would discuss systematic issues in the service delivery area.
- Ms. Pauline Motts would discuss the programs fiscal data,

**EHNBOT Action: Item was moved to executive session for further discussion.**

**5. EXECUTIVE SESSION**

The board went in to executive session at 6:58 PM on April 28, 2016 to discuss.

- A. Discuss CEO contract pursuant to Texas Government Code Section 551.074.**
- B. Discuss contract for Early Childhood Intervention services with the Texas Department of Assistive and Rehabilitation Services pursuant to Texas Government Code Section 551.071.**

The board concluded executive session at 8:09 PM.

**6. OPEN SESSION**

- A. Discuss and take appropriate action regarding contract for Early Childhood Intervention services with the Texas Department of Assistive and Rehabilitation Services.**

*Mr. Martin Barlett asked for a brief clarification on the ECI program and the core mission of EHN as the Mental Health Authority.*

Mr. Kristi Daugherty stated the ECI program serves the population ages 0 to 3 years old. The program falls under the IDD Authority because of the development needs of these children. Once these individuals transition from ECI into the children's program, there are no specialist to serve that young. Ms. Daugherty stated this is a specialized program.

*Mr. Martin Bartlett asked for an explanation on other ECI providers as they relate to EHN.*