



Emergence Health Network

El Paso Center for Mental Health/Intellectual Disabilities

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ADDENDUM

To: All Interested Proposers

From: Diana Billingsley

Date: May 11, 2017

Subject: **Food Services Management RFP #17-010 Addendum II**

This addendum includes responses to all questions submitted as of Thursday, May 11, 2017 and additions to the scope.

Any questions or additional information required by interested vendors must be emailed to bidquestions@ehnel Paso.org . RFP number and title must be on the “Subject Line” of the email. Attempts to circumvent this requirement may result in rejection of the proposal.

RFP No. 17-010
Food Services Management
Q&A

The queries raised by the bidders via subsequent emails up till May 11, 2017 and clarifications with regard to bid documents for the procurement of HIPAA Security Risk Analysis services are given as under:

Question Raised	Reply/Clarification
<i>What are the average quantities ordered daily?</i>	The average quantities order per day is nine meals per meal time, which is a total of 27 average meals per day to encompass breakfast, lunch, and dinner.
<i>What menu items are requested or do we send our entire menu for selection? We have over 200 items. Or, do we prepare a monthly calendar.</i>	Menus must meet the national nutrition standards. Menus can be prepared for the month in advance for our review and approval (one week before the start of the month). The menus can be set for the month but we would like the menu to be different for each week of the month, and of course the daily menu needs to be different within each week.

Additions to scope of work:

Please add lunch meals only to be delivered under the same specifications listed in the RFP to 7760 Alabama El Paso, Texas for an estimated census of 16 per day Monday-Thursday every week for the entire year.

In case of any further information/clarification, they may send email and ask through bidquestions@ehnel Paso.org, individual visits are not entertained before May 16, 2017.