



Emergence Health Network

El Paso Center for Mental Health/Intellectual Disabilities

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ADDENDUM

To: All Interested Proposers

From: Diana Billingsley

Date: May 4, 2017

Subject: **Food Services Management RFP #17-010 Addendum I**

This addendum includes responses to all questions submitted as of Thursday, May 4, 2017.

Any questions or additional information required by interested vendors must be emailed to bidquestions@ehnel Paso.org . RFP number and title must be on the “Subject Line” of the email. Attempts to circumvent this requirement may result in rejection of the proposal.

RFP No. 17-010
Food Services Management
Q&A

The queries raised by the bidders via subsequent emails up till May 4, 2017 and clarifications with regard to bid documents for the procurement of HIPAA Security Risk Analysis services are given as under:

Question Raised	Reply/Clarification
<i>How many beds are in the Extended Observation Unit (EOU)?</i>	9
<i>What is the average daily census for the EOU?</i>	It varies, at peak times we are always full, at more moderate times it may average around five.
<i>Is there a current incumbent company (contract management company - caterer) providing Food Services Management for EOU?</i>	Yes.
<i>Will the successful independent contractor (caterer) have access to kitchen facilities to prepare meals for EOU or will those meals need to be prepared remotely?</i>	Meals will need to be prepared remotely and be delivered on time to the facility.
<i>After initial 48 hour observation and stabilization of EOU individuals are they moved to another facility?</i>	We would need to know how this question is relevant to this RFP.

In case of any further information/clarification, they may send email and ask through bidquestions@ehnel Paso.org, individual visits are not entertained before May 16, 2017.