



# Emergence Health Network

El Paso Center for Mental Health/Intellectual Disabilities

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## ADDENDUM

To: All Interested Proposers

From: Diana Billingsley

Date: April 28, 2017

Subject: **HIPAA Security Risk Analysis RFP #17-009 Addendum II**

**This addendum includes responses to all questions submitted as of Tuesday, April 25, 2017.**

**Any questions or additional information required by interested vendors must be emailed to [bidquestions@ehnel Paso.org](mailto:bidquestions@ehnel Paso.org) . RFP number and title must be on the “Subject Line” of the email. Attempts to circumvent this requirement may result in rejection of the proposal.**

**RFP No. 17-009**  
**HIPAA Security Risk Analysis**  
**Q&A**

The queries raised by the bidders via subsequent emails up till April 25, 2017 and clarifications with regard to bid documents for the procurement of HIPAA Security Risk Analysis services are given as under:

<b>Question Raised</b>	<b>Reply/Clarification</b>
<i>There is a page that EHN is asking to be submitted with RFP response. This has 8 bullet items that need to be initialed by proposer. Since this RFP is for services, some of these bullet items may not apply. Do we still need to initial each bullet item?</i>	Yes please initial each bullet item that pertains to the services being requested.
<i>We understand that EHN has 2 electronic health record systems. Is there an inventory of all of EHN's systems? If so, could you please provide it?</i>	Yes there is an inventory. For security reasons, only the awarded vendor will be provided with all pertinent information.
<i>There is no mention of HIPAA training. Is it out of scope for this RFP?</i>	Out of scope. Vendor will review current HIPAA training practices and will provide feedback and recommendations.
<i>As part of project description, EHN requires us to assess for internal and external vulnerabilities and threats to protected health information? Are internal and external vulnerability scans expected as part of the scope? If so, please send us the number of internal and external IP addresses.</i>	Yes; 12 external/1000+ internal IPs.
<i>Is the Conflict of interest questionnaire a mandatory submission even if we have no business relationship with any other Texas government entity?</i>	Yes it is a mandatory submission. If there are no relationships please put N/A and sign the form.
<i>What is the timeline by which EHN expects to make a decision?</i>	Within 90 days of bid deadline.
<i>Is there a preference for local vendors?</i>	No.
<i>Has EHN done a HIPAA Risk Assessment before?</i>	No.
<i>Does each EHN facility (the admin office, and the 8 Outpatient Clinics, and 5 Residential Facilities) operate its own ("mini") data center operation or do they rely on a centrally managed data center operation?</i>	Each location has a communications closet with a Router/Switch and telephone system server. All data servers are centrally managed at the 201 E. Main 79901 location.
<i>Please identify all locations where server and application infrastructure is maintained.</i>	Each location has a communications closet with a Router/Switch and telephone system server. All data servers are centrally managed at the 201 E. Main 79901 location.
<i>Please provide the approximate number of employees at a large Outpatient Clinic, and a large residential Facility.</i>	Approximately 58; 8 at residential
<i>Please specify the number of employees at the Administrative Office.</i>	Approximately 113
<i>Please specify the quantity of In-Scope servers (virtual and bare metal) that support externally facing (Internet) applications.</i>	5 virtual and 2 physical servers.
<i>Can all testing be undertaken from one location?</i>	Yes, with the exception of the site reviews.
<i>How many departments are in-scope?</i>	About 20 departments.
<i>How many sites need to be visited?</i>	3  Chase Tower Downtown 201 E. Main St. Suite 600 El Paso, TX, 79902  Central Outpatient/Extended Observation Unit/Crisis Emergency Services

	<p>1601 E. Yandell/1600Montana El Paso, TX, 79902</p> <p>East Valley Outpatient 2400 Trawood Suite 301A El Paso, TX, 79936</p>
<i>How many IP addresses are included?</i>	12 external/1000+ internal IPs
<i>What are the HUB subcontracting requirements?</i>	There are no requirements. But if you are identified as a HUB please submit the requested form.
<i>If we do not utilize a HUB subcontractor are we to include Attachment B in our proposal indicating so?</i>	No.
<i>You ask for a Vendor ID on the HUB Subcontracting form and the Certification Regarding Lobbying - is this an EHN Vendor ID that you want?</i>	If you are a HUB you would have a certificate number. This would be your information.

In case of any further information/clarification, they may send email and ask through [bidquestions@ehnel Paso.org](mailto:bidquestions@ehnel Paso.org), individual visits are not entertained before April 25, 2017.