



Emergence Health Network

El Paso Center for Mental Health/Intellectual Disabilities

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ADDENDUM

To: All Interested Proposers

From: Diana Billingsley

Date: April 13, 2017

Subject: **ONC Certified EHR Application RFP #17-007 Addendum I**

This addendum includes responses to all questions submitted as of Tuesday, April 11, 2017.

Any questions or additional information required by interested vendors must be emailed to bidquestions@ehnel Paso.org . RFP number and title must be on the “Subject Line” of the email. Attempts to circumvent this requirement may result in rejection of the proposal.

RFP No. 17-007
ONC Certified EHR Application
Q&A

The queries raised by the bidders via subsequent emails up till April 4, 2017 and clarifications with regard to bid documents for the procurement of ONC Certified EHR Application are given as under:

Question Raised	Reply/Clarification
<i>Under General Provisions section 3, it states that a business must have been providing the services for a minimum of 5 years. Is this a “mandatory” requirement? If not, what is the minimum number of years that a company could have been in business to be eligible to win the proposal?</i>	EHN is able to waive technicalities. If there is other evidence showing that the business is sustainable, then that should be presented.
<i>Our policy, with no exceptions, is that all our clients sign our Contract/Service Agreement and our BAA. Given the nature of the service that we provide we do not sign client/customer generated contracts. Is this going to be an issue?</i>	Our legal department will review your Contract/Service Agreement and your BAA if you provide one. If they recommend changes we will recommend the edits to you, if we cannot come to an agreement on the terms we will not proceed with the execution of the contract.
<i>What EHR will the organization be transitioning to in 2018?</i>	We are currently in the process of creating the RFP, therefore there is no knowledge of what EHR we will be transitioning to.
<i>I just want to confirm that the following forms need to be signed and included in our response: EHN Signature Page ONC Certified EHR Application Page (where we initial the items) Do we need to also include: Certification Regarding Lobbying? and Conflict of Interest Questionnaire?</i>	Yes Yes Yes, if it does not apply please put N/A and sign
<i>How many users and what is the number of prescribers</i>	5 Users, 15 Prescribers
<i>Do you need a link with a specific Lab or do you have an internal pharmacy</i>	No lab or pharmacy link is required. We prescribe medications electronically to many different pharmacies.
<i>What does your selection process timeline look like, for example, onsite demo dates? etc.</i>	We estimate to schedule on-site demo dates approximately 2-3 weeks after submission of bids. Thereafter 1 week to make a selection, dependent on the outcome of the demos.
<i>Who we should contact during the selection process, is there a specific person.</i>	Please contact Diana Billingsley at dbillingsley@ehnel Paso.org or you can email the bidquestions@ehnel Paso.org email.

In case of any further information/clarification, they may send email and ask through bidquestions@ehnel Paso.org, individual visits are not entertained before April 11, 2017.