



Emergence Health Network

El Paso Center for Mental Health/Intellectual Disabilities

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ADDENDUM

To: All Interested Proposers

From: Diana Billingsley

Date: November 10, 2016

Subject: **Furniture for New Clinic RFP #16-012 Addendum III**

This addendum is to notify all interested proposers of the new and updated scope of work.

Any questions or additional information required by interested vendors must be emailed to bidquestions@ehnel Paso.org . RFP number and title must be on the “Subject Line” of the email. Attempts to circumvent this requirement may result in rejection of the proposal.

RFP No. 16-012
Furniture for New Clinic
Revised Scope of Work

The following is to replace all contents of page 5 of the original RFP mentioned above.

STATEMENT OF WORK

Emergence Health Network is seeking a vendor to provide office furniture for the new clinic located at 1551 Montana Ave. El Paso, Texas 79902.

The vendor shall supply all products and services as described below.

Floor plans for both floors are attached and labeled "RFP 16-012 Floor Plan I Revisions" and "RFP 16-012 Floor Plan II Revisions".

First floor

- Office #1:
 - 3 Double desks pedestal (2 utility drawers 1 file drawer keyed/2 file drawers)*
 - Hutch w/keyed double overhead cabinets (per desk)
 - 5 Keyed vertical four drawer filing cabinet ***
 - 3 Ergonomic task chairs
- Office #2 (Medtech):
 - 2 Compact desks single pedestal (2 utility drawers 1 file drawer keyed)*
 - 3 Ergonomic task chairs
- Office #3:
 - (Lab) Overhead open shelving on 1 wall 8ft
 - 1 Ergonomic task chair
- Offices 4 & 5 (per office):
 - 1 "L" single pedestal desk (2 utility drawers 1 file drawer keyed) ^
 - Desk return w/pedestal (2 utility drawers 1 file drawer keyed)
 - Hutch w/keyed double overhead cabinets (per office)
 - 1 Executive chair
 - 2 Guest chairs
- Office 6:
 - 1 "L" single pedestal compact desk (file cabinet pedestal) ^^
 - Desk return w/pedestal (2 utility drawers 1 file drawer keyed)
 - Hutch w/keyed double overhead cabinets
 - 1 Executive chair
 - 2 Guest chairs
- Office 7:
 - 2 Privacy cubicles/workstation w/pedestal (2 utility drawers 1 file drawer keyed)
 - 3 Full length panels/partitions (side of desks)
 - 2 Ergonomic task chairs
 - 4 Guest chairs
- Office 8:
 - 3 Privacy cubicles/workstation w/pedestal (2 utility drawers 1 file drawer keyed)
 - 3 Full length panels/partitions (side of desks)
 - No front panels/partitions
 - 3 Ergonomic task chairs
 - 3 Guest chairs

- Office 9:
 - Compact desk single pedestal (2 utility drawers 1 file drawer keyed)*
 - 1 Ergonomic task chair
 - 1 Guest chair
- Offices 10 & 11: (per office)
 - Two person wraparound work station (U shape)(pic) ^^^
 - No panels/partitions
 - 4 Task chairs
- Office 12:
 - Compact desk single pedestal (2 utility drawers 1 file drawer keyed)*
 - 48" Round conference table
 - 1 Ergonomic task chair
 - 4 Fabric mid-back chairs w/casters
- Workstation room:
 - 15 Straight workstations 24"X 48" with fabric screens 12" (pic)
 - 15 Ergonomic task chairs
- Reception
 - 4 Side by side double pedestal workstations 36" to 30" x 48"(2 utility drawers 1 file drawer keyed/2 file drawers keyed)
 - Full privacy partitions/screens
 - 4 Ergonomic task chairs
 - 8 Guest chairs
- Conference room
 - Rectangular conference table (20-14 persons)
 - Conference chairs w/casters (20-14)
- Waiting Room Front:
 - 28 Waiting room chairs (X seater's with center arms)
 - 3 End tables
- Waiting room side:
 - 10 Waiting room chairs (X seater's with center arms)
 - 2 End tables
- Break room:
 - 1 Table 8ft.
 - 1 Table 4ft.
 - 10 Breakroom chairs

Second Floor

- Family Counseling Room #1:
 - Rectangular conference table (12+/- persons)
 - Conference chairs w/casters (12+/-)
- Conference room #2:
 - "L" Shape Rectangular conference table (s) (16-20 persons)
 - Conference chairs w/casters (16-20)
- Offices 1, 2, 3 & 9: (per office)
 - 1 "L" single pedestal compact desk (file cabinet pedestal) ^^
 - Desk return w/pedestal (2 utility drawers 1 file drawer keyed)
 - Hutch w/keyed double overhead cabinets
 - 1 Executive chair
 - 48" Round conference table
 - 3 Fabric mid-back chairs w/casters

- Offices 5, 6, 7 & 8: (per office)
 - 1 “L” single pedestal compact desk (file cabinet pedestal) ^^
 - Desk return w/pedestal (2 utility drawers 1 file drawer keyed)
 - Hutch w/keyed double overhead cabinets
 - 1 Executive chair
 - 2 Guest chairs
- Directors offices 1 & 2: (per office)
 - 1 “L” single pedestal desk (2 utility drawers 1 file drawer keyed) ^
 - Desk return w/pedestal (2 utility drawers 1 file drawer keyed)
 - Hutch w/keyed double overhead cabinets (per office)
 - 1 Executive chair
 - 2 Guest chairs
 - 48” Round conference table
 - 3 Fabric mid-back chairs w/casters
- Office 10 (consult):
 - 48” Round conference table
 - 4 Fabric mid-back chairs w/casters
- Workstation room:
 - 15+/- Straight workstations 24”X 48” with fabric screens 12” (pic)
 - 15+/- Task chairs
 - keyed single overhead cabinets
- Consult rooms 1, 2 & 3: (per room)
 - Sofa chaise lounge chair
 - Club (arm) chair
 - Love seat
- Consult room 4 & 5: (per room)
 - 48” Round conference table
 - 4 Fabric mid-back chairs w/casters
- Reception:
 - 3 Ergonomic task chairs
- Reception waiting:
 - Waiting room chairs (4 seater with center arms)
 - 1 End table
- Adult waiting room:
 - 13 Waiting room chairs (X seater’s with center arms)
 - 3 End tables
- Child waiting room:
 - 9 Waiting room chairs (X seater’s with center arms)
 - 1 End tables